Meeting Called to Order at: 6:03 PM
Members Present: Ann Butler, Pam Coburn, Paul Eldridge, Duncan McNeish, Rhetta Colon, Colleen Nolan
Others Present: Matthew Gunby (administrative assistant), Judy Hodges (assistant director), Amy LaFavre (MPC member), Terry Plum (Full Circle Consulting).

Terry Plum - MPC Report

Board of Trustees have read summary.
Important takeaways:
- Staff Recommendations
- Survey results show a desire to stay in current location though the public sessions showed more willingness to move.

Master Plan Committee final printout not ready for distribution.

Possible Next Steps
- Have library takeaways from library visits condensed into specific applications for Meredith.
- Have another survey, charrette and/or education campaign. Order not clear.
- Gather information on renovating this structure and costs associated with it. Two major points that seem important to address: accessibility and parking.
- Attaching spatial needs to the programming desires.

Is the current library space too tight to allow for the future applications of the library?
- Newspaper articles using some of the findings to make it more easily accessible to the general public.
- Low cost decisions that can be achieved from the initial survey report. Shows public that their views are being accounted for.
  - Change of hours.
  - Author program.
- Setting up a building committee.
- Schematic design for building created by architect.
• Learning what the town select board, town manager want for the future of the library.
  ○ Whether to do this before or after cost estimate.
• Determining what percentage of endowment can/should be spent on cost estimation.
• Reaching out to summer residents. Make a version of the survey available at the library and possibly publicize this in the newspaper.

Other MPC Takeaways
• Survey may be skewed from those concerned with the library. Possibility of bringing these ideas to the town so that they will reach a wider audience. Town wide charrette. Whether finances need to be determined before going to the town needs to be considered.
• Knowledge of what the community center does and does not do important for education campaign.
• The issue of parking is not contained to the library, but the entire town, and specifically the village.
• Questions about bringing the library to code.
• Programs that are of value to push along with their cost/benefit analysis.
• Creation versus collection. More focus on collection, but difficult to determine if this is based on a lack of current space, or because of the community’s lack of desire.
• No known sites for future building, but some cost/sq. ft. would be useful to present to public.
• Library as town building in determining both future of building if library were moved and how it should be maintained.
• Bond issue cannot really be considered at this time though when it is considered having a clear number is of great value even if the town presents a different number.
• Is addition of the Baptist Church a library or town issue?
• Baptist Church does not seem currently in a position to move forward with regards to a move to a new location.
• Statement of understanding to be discussed at a future workshop by full selectboard.
• MPC Report can be discussed within sixty days of being received by selectboard.
Process of the MPC:

- Consistency of meetings important.
- The group changed throughout the process.
- Visiting other libraries of great value. The library directors were often involved in the entire process and could now view the process in hindsight.
- Basecamp was a valuable tool to use and holding spot for information.
- Need of trustees to reach out to MPC, ask them if they have any feedback they would like to share. Recruitment process.
- Scheduling tool (Doodle) was helpful in process.
- Attrition of the group early on. Possible reasons: It became a major time commitment. Those selected were involved in a number of other projects.
- The committee was a major success in spite of these early challenges.
- Trustee participation from the beginning would have been valuable.
- Learning process for all parties concerned. Leverage knowledge and connections of MPC.

Secretary’s Report

Motion to accept minutes from May 13th meeting: Moved by Ann seconded by Paul. Motion passes.

Treasurer’s Report

Senate Bill 297 passed and signed into law.
Motion to accept Treasurer’s Report moved by Paul seconded by Pam.

Old Business

Contractor for masonry: Need to wait for Erin to be back, but if a special session needs to happen it will be scheduled.
Letter of understanding: Major points covered with library director, chair of selectboard and town manager and chair of library board.
GMP sculptures program moving forward, but unknown date for installation.

New Business
• NHLTA Reports: Notes to be shared. Trustee to-do list of value. Helps with delegation.
• Motion made to delay opening until 10AM on September 10th for staff training. Moved by Pam seconded by Paul.
• Glenna Lee has agreed to be an alternate trustee member. Nomination and appointment required. Possibility of considering other MPC members for nomination to this role, as there can be 1-3 alternates.

Move to executive session at 7:50.
Next Meeting: July 8, 2014 6:00 PM

Respectfully Submitted by Matthew Gunby