

Meredith Public Library Trustee Meeting

Special Meeting

December 16, 2010

The meeting was called to order at 5:04 PM

**Trustees Present:** Paul Eldridge, Maribeth McEwan, Ann Butler, Rhetta Colon, and Vickie Carty.

**Others Present:** Erin Apostolos.

This special meeting was called to go over the job description for the Library Director. We worked from a document that was produced a year ago, and added a few things and deleted a few things, to come up with the basic statement for what we believe our Library Director needs to do in her job.

Erin was present for this and offered her opinions about the goals for the Library and she was very helpful revising this document.

At 5:30 PM Erin left and the Trustees went into Executive Session.

At 6:03 The Trustees came out of Executive Session briefly, and then at 6:05 they returned to Executive Session.

At 6:05 after polling each Trustee the members present came out of Executive Session having sealed the minutes from that meeting permanently.

The Trustees began an informal discussion of what long range goals we might plan for the future of our Library. At one of our future meetings, we will discuss these ideas.

A motion was made by Vickie to adjourn the meeting and seconded by Rhetta. The meeting was adjourned at 6:10 PM.

Respectfully submitted,

Maribeth J. McEwan, Secretary

Meredith Library Board of Trustees