

Meredith Public Library – Board of Trustees

Minutes of Board of Trustees Meeting – Tuesday, December 8, 2009

Members Present: Laurie Brothers, Ann Butler, Vickie Carty, Rhetta Colon, Paul Paul Eldridge, Maribeth McEwan, Duncan McNeish

Others Present: Erin Apostolos, Director; Judy Hodges, Assistant Director

At 5:00 p.m., Chairman Paul called the meeting to order.

Secretary's Report: Rhetta moved that the minutes be approved as presented. Laurie seconded the motion. Vote was unanimously in favor.

Treasurer's Report: Duncan presented an outline of the budgetary status. He asked the trustees to take note of the Garaventa expenditure that is an "Old Business" agenda item.

Library Director's Report:

2009 Budget Status

After meeting with Meredith's Administrative Services Director Brenda Vittner, Erin reported that there might be monies credited to the Library's General Fund.

2010 Budget Update

Erin distributed a spreadsheet comparing Library Trustees and Town Budgets.

2010 Staffing Budget

Erin will advertise for a ten hour per week, part time employee.

MVSB Grant

MVSB has obtained \$5,000.00 for Lakes Region Reads. Erin will approach Franklin Savings Bank for an additional \$10,000.00. NH Humanities may contribute towards publicity and printed materials for the event.

March's NH Big Read: To Kill a Mockingbird

Erin and her staff are planning to have a discussion group based on the reading of the novel, as well as a showing of the film. An actor who plays Atticus Finch will be solicited to perform scenes from the book. A venue for the performance will be based upon attendance numbers. Proposed venues are the Library Function Room, the Community Center, and the Inter-Lakes Community Auditorium.

Old Business:

At 5:34 p.m., Chairman Paul called for executive session regarding RSA 202 –A: 4-d (acceptance of gifts of personal property by public library trustees), RSA41: 6 (bonding issue) and RSA202-A: 11-a (budget and payroll issues). The board was duly polled. Vote was unanimously in favor. At 5:57 p.m., Ann moved that the minutes of executive session be sealed until June 1, 2010; Rhetta seconded the motion which passed unanimously.

Repointing

This item was tabled until further notice.

Stairs and Door Carpentry Work

Work regarding the stairs was tabled until a more extensive repair plan is developed; the replacement of a door panel with a window that will be etched with the word *Private* will commence as soon as possible. The door is located in the staff area behind the checkout desk.

DVD Series Update

Judy and the staff have been relocating the DVD disks to an area behind the checkout desk.

New Patron Folders

Payment for the color printing of the brochures is on hold until the final budget meeting on December 30, 2009. Ann suggested that the Friends' of the MPL might be approached for financial assistance in this endeavor.

Chair Lift Update

We are awaiting the formalization of the contract and the final drawings. Paul will contact Garaventa about a timeline for installation and completion.

At 6:05 p.m., there being no "New Business," Chairman Paul entertained a motion for adjournment. Rhetta so moved, and Maribeth seconded the motion. Vote was unanimously in favor.

The next regularly scheduled meeting of the Meredith Public Library Board of Trustees will be held at the Meredith Public Library at 6:00 p.m. on Tuesday, January 12, 2010.

Respectfully submitted,

Victoria A. Carty, Secretary
Meredith Public Library Board of Trustees