

# **Meredith Public Library Trustee Special Meeting**

June 28, 2011

The meeting was called to order at 6:00 PM

**Trustees Present:** Rhetta Colon, Laurie Brothers, Duncan McNeish, Maribeth McEwan, Ann Butler, Colleen Nolan.

**Absent:** Paul Eldridge

**Others Present:** Erin Apostolos, Director, Judy Hodges, Assistant Director.

## **Library Consultant:**

It was brought to our attention that we must make changes to the layout of our library floor plan due to new regulations from the Fire Department.

The Trustees determined that a visit from Fire Chief, Ken Jones would be a good first step, so we can determine from him, which rooms might be affected, and what would need to be done to bring them up to code.

After that, arrange for Tom Ladd to come and help us to redesign the layout of the library.

Lastly, the trustees will meet and a vote will be taken on the various choices open to us.

A motion was made to get reports from Ken Jones, then to contact Tom Ladd and have him come and assess the situation. His estimate to us was \$356.50 for this service, but will not exceed \$500.00.

The motion was made by Duncan to accept this plan and seconded by Ann, and passed unanimously.

## **Executive Session:**

At 6:30 PM Duncan made a motion to go into Executive Session. Ann seconded the motion, and each Trustee voted in the affirmative.

At 6:46 PM Each Trustee was polled and the vote was taken to come out of Executive Session and seal the minutes.

## **Personnel:**

Jessie has turned in her letter of resignation, effective August 19, 2011

Holly's family is relocating and she will be leaving July 15<sup>th</sup>, 2011.

Letters will be sent to both women thanking them for their work at the Meredith Public Library.

A motion was made by Duncan to accept their resignations, and was seconded by Laurie. It passed unanimously.

A motion was made by Ann to adjourn the meeting and was seconded by Laurie.

The meeting was adjourned at 6:50 PM.