

Meredith Public Library – Board of Trustees

Minutes of the Board of Trustees Meeting – Tuesday, June 9, 2009

Trustees present: Laurie Brothers, Ann Butler, Vickie Carty, Dell Clough, Rhetta Colon, Paul Eldridge, Duncan McNeish

Others present: Erin Apostolos, Director; Judy Hodges, Assistant Director

Chair Paul called the meeting to order at 6:04 p.m.

Secretary's Report: Duncan moved that the minutes of the May 12, 2009 meeting be accepted. Dell seconded the motion, which passed unanimously.

Treasurer's Report: Duncan passed out a copy of the report to the board.

Director's Report:

All American Selections Display Garden

The garden has been prepared and planted, and it will be maintained by the efforts of the library staff, Friends of the Meredith Public Library, and other willing volunteers. This colorful display is truly a lovely complement to the library grounds.

Summer Reading

Erin gave the board a copy of the summer reading budget, which is short \$765.10. Laurie made a motion that the board provide the balance necessary after other avenues of revenue are pursued. Rhetta seconded the motion. Vote was unanimously in favor.

Non-Public Session

At 6:15 p.m., the board went into non-public session on a matter involving a patron. At 6:29 p.m., Ann made a motion to seal the records for three months and return to public session. Rhetta seconded the motion. Vote was unanimously in favor.

Story Walk

Erin informed the board that the posters displayed in the forest off Jenness Hill Road in preparation for the Story Walk with Children's Librarian Jessie Wright were destroyed by the recent rains. Jessie is currently making new posters and seeking volunteers to help post them in the forest again.

Education Fund for Employees

The trustees support developing a policy which would provide funds for the professional development of library employees. Duncan will contact our financial advisor concerning this matter. Paul suggested that staff members meet with the board to express their need for scholarship funds. Board members will continue to research this issue and provide their input at the July meeting.

Old Business:

Art Show

The First Annual Meredith Public Library Art Show was a smashing success with over 70 people in attendance.

Historic Register Plaque

Erin will contact Laconia Engraving for a price quote.

Heat in Basement

Erin read estimates from Orkin's. After discussion, this item was tabled until the July meeting.

Defibrillator

Ann hopes to find a source that will provide a defibrillator *gratis*.

Citizens and MVSBS Report

Erin worked on the Citizens on-line application for funding; she is awaiting the results. Erin and Rhetta will meet with Carrie Jordan of Meredith Village Savings Bank this week and report the outcome at the next meeting. They will be discussing the "Best Seller" rack, which the library hopes to install soon.

Wall Clock Update

Erin stated that the wall clock is in the hands of the repairman who will also clean and appraise the clock.

Roof Update

The board instructed Erin to contact Mr. Girard Leone again for a firm date. Other carpenters need to see the extent of his roof repair before they can quote us a price on ceiling and sheetrock work related to the skylight removal.

Window Update

Erin reported that the downstairs windows are due back this week at which time Olde Windows Restorers will remove the upstairs windows for repair. They also gave us a bid, which is considerably lower than other bids we received for the replacement of the windows in the costume room.

Carpenter Bids

Paul and Duncan will contact Brian Allen to see if work on the front door can begin now; the ceiling and sheet rocking job bids are contingent upon the completion of the roof repairs.

Alarm System for Basement

Erin will contact Capitol Alarm for an estimate regarding an alarm system for the basement. Duncan suggested that we consider this for inclusion in next year's budget.

Insurance Claim for Stolen DVDs

Erin contacted Linda Labrainey who is a finance officer for the Town of Meredith, and as soon as the police report is final, Ms. Labrainey will file a claim for the stolen property.

New Business:**NLTA - Ann Butler**

Ann e-mailed MPL trustees her notes from this year's NH Library Trustees Conference and provided suggestions for attendance at next year's conference; she also recommended the DaVinci Institute website as an excellent source for ideas. Paul asked Ann to coordinate the effort to have members of the board, the staff, and members of the Friends group attend next year.

Meredith Public Library Facebook Page

Erin has established a Meredith Public Library Facebook Page. She will inform the public of its existence in the local newspapers shortly.

The meeting was adjourned at 7:36 p.m.

The next regularly scheduled meeting will be held Tuesday, July 14, 2009 at the Meredith Public Library at 6:00 p.m.

Respectfully submitted,

Victoria A. Carty, Secretary
Meredith Public Library Board of Trustees

