

Meredith Public Library – Board of Trustees

Minutes of the Board of Trustees Meeting – Tuesday, May 13, 2008

Trustees present: Laurie Brothers, Vickie Carty, Del Clough, Rhetta Colon, Paul Eldridge,
Duncan McNeish, Jay Tivnan
Others present: Erin Apostolos, Judy Hodges

The meeting was called to order by Paul Eldridge at 7: 05 p.m.

Secretary's Report:

The minutes of the April 29, 2008 meeting were unanimously approved with amendments on a motion made by Duncan and seconded by Jay.

Treasurer's Report:

Duncan distributed the Treasurer's report as of May 13, 2008.

Director's Report:

- a. A personnel issue was discussed.
- b. The salary realignment subcommittee will set a date to meet. Committee members include Del Clough, Paul Eldridge, Duncan McNeish, and Erin Apostolos.
- c. An estimate of \$1800. for air duct cleaning has been received from Servpro of Concord. Duncan moved that the money for this expenditure come from the Building Maintenance encumbered account of 2007. The motion was seconded by Laurie Brothers and passed unanimously.
- d. Erin gave copies of a safety warning posted on the library website by Eric Ferland, the Town Integrative Technology Specialist. Paul and Erin will discuss the necessity of this posting with Brenda Vittner.
- e. Duncan suggested that we begin to look at projected major expenses for the next year in preparing for the 2009 budget. Duncan, Paul, Judy, and Erin will meet to begin planning.
- f. Erin will speak to the Camera/Radio Club regarding security measures.
- g. The security alarm timing will be changed.
- h. Representatives from a chair lift company came to look at the library space as per Bill Edney.
- i. The parking lot will be striped, the handicap parking space will be relocated, and a sign warning of falling ice in winter will be installed.
- j. The Volunteer Luncheon was a success.
- k. Friends update – a lawyer has volunteered her services pro bono to help organize the Friends of the Meredith Public Library group.
- l. The Book Sale will take place on Saturday, and totes from the Friends group will be on sale.
- m. Duncan made a motion that when the Friends of the Meredith Public Library has processed the necessary legal paperwork that the Board give the \$711. from the previous Friends group to the new organization.

Old Business:

- a. Furnace – Duncan will contact Bob White of Fuller Oil regarding the time to begin furnace installation. Fuller will take care of all necessary permits.
- b. Paul will contact the Congregational Church regarding a source for cleaning the library clock.
- c. Paul has contacted a graphics designer regarding the library logo.

New Business:

- a. Elections – the following slate of officers was elected unanimously:
 - Chair – Paul Eldridge
 - Vice Chair – Rhetta Colon
 - Treasurer – Duncan McNeish
 - Secretary – Vickie Carty
- b. Suggested revisions to the by-laws will be reviewed by Rhetta, in-coming Vice Chair.
- c. Paul received a bill in the amount of \$531.50 from Joan Ekstrom for formatting, framing, and restoration of the Fritz Robbins collection. Duncan will pay this bill.

The meeting adjourned at 8:22.

The next meeting of the Trustees will be held on Tuesday, June 17, 2008.