

Meredith Public Library – Board of Trustees

DRAFT

Minutes of the Board of Trustees Meeting – Tuesday, April 14, 2009

Trustees present: Laurie Brothers, Vickie Carty, Rhetta Colon, Paul Eldridge,
Duncan McNeish

Others present: Erin Apostolos, Director

Chairman Paul called the meeting to order at 4:32 p.m.

Secretary's Report:

The minutes of the March 17, 2009 meeting were approved unanimously after a motion by Laurie and a second by Rhetta.

Treasurer's Report:

Duncan handed out a copy of the report, which listed receipts, expenditures, and investment information. Discussion of upcoming window and roof expenses ensued.

Director's Report:

People Counter

Two wireless sensor counters will be purchased to track library patron traffic. Monies to acquire these devices will be obtained from the "furniture" line item in the budget.

Defibrillator

Erin will contact Lakes Region General Hospital for information.

Carpenter

Erin received a quote from Granite State Workforce for repairs (oak door, book drop, beam, miscellaneous holes in ceiling, water-damaged wood trim on window). She will seek other estimates and present them at the May meeting.

Chair Lift

Erin and Paul will meet with the Governor's Compliance Committee on June 16, 2009.

Summer Reading Synopsis

Erin presented the Board with an outline/ calendar of weekly summer programs for children, young adults and adults.

Volunteer Week

Our regular volunteers will be honored during the week of April 19 through April 25. Laurie made a motion that the Board approve an expenditure of \$100.00 for tokens of appreciation; Rhetta seconded it. Vote was unanimous.

Window Update

The front windows were removed for refurbishment on April 2; all windows will be systematically removed, refurbished and reinstalled by summer's end.

July 4 Holiday (Saturday)

The library will be closed Friday and Saturday, July 3 and July 4.

Town Walking Program

"To participate or not to participate" in the Town's Walking Program will be decided by the library director and her staff.

RSA Issues

Duncan and Rhetta will represent the library trustees in seeking legal counsel regarding three RSAs. The purpose for taking this action is to fashion warrant articles to present at the 2010 Town Meeting.

Old Business:

Paul, Duncan and Rhetta met with town officials to resolve budgetary issues. Treasurer Duncan will submit bills to Carrie by noon on Wednesdays for processing.

Duncan will meet with Barbara Clark, Trustee of the Trust Funds, to discuss issues raised in her letter to the library trustees dated January 14, 2009. Duncan will advise the Board of the meeting's result in May.

New Business:

A new slate of officers will be elected at the May 12, 2009 meeting of the Library Board of Trustees.

Erin will inform the State that this year the Meredith Public Library Board of Trustees will hold its election of officers in May. Consequently, Erin will be submitting the names of those presently holding office for the update that the state requests be submitted by the end of April for its Library Directory.

Erin passed out a list of upcoming seminars for Library Trustees sponsored by the NH State Attorney General's office.

Since the result of the Patron Survey regarding a suitable time for the Library Board of Trustees Monthly Meeting was inconclusive, the issue was tabled.

A request for use of the community room three times a week was denied.

Laurie informed the board that the First Annual Art Show sponsored by the Library Trustees would begin on Thursday, May 28 from 5:00 - 7:00 p.m. Duncan made a motion to allot \$500.00 for prizes and up to \$500.00 for refreshments. Vickie seconded the motion. Vote was unanimous.

Rhetta contacted Scott Bartley, Branch Manager of Citizen's Bank in Laconia, NH. He referred her to a website which helps organizations in their quest for charitable donations. Erin will seek information from said website and report her findings to the board at the May meeting.

The meeting was adjourned at 6:05 p.m.

The next regularly scheduled meeting will be held Tuesday, May 12, 2009 at the Meredith Public Library at 4:30 p.m.

Respectfully submitted,

Victoria A. Carty, Secretary
Meredith Public Library Board of Trustees

