

Meredith Public Library – Board of Trustees

Minutes of the Board of Trustees Meeting – Tuesday, April 29, 2008

Trustees present: Laurie Brothers, Vickie Carty, Del Clough, Rhetta Colon, Paul Eldridge,
Duncan McNeish, Jay Tivnan

Others present: Erin Apostolos, Judy Hodges

The meeting was called to order by Paul Eldridge at 7: 05 p.m.

Secretary's Report:

The minutes of the March 18, 2008 meeting were accepted unanimously on a motion made by Duncan McNeish and seconded by Vickie Carty.

Treasurer's Report:

Duncan presented the Treasurer's report as of April 14, 2008.

Director's Report:

a. Elevator/chair lift: a preliminary proposal analysis for an elevator has been received from Chris Williams, architect. Bill Edney has also spoken to Erin re another sort of lift that may be possible.

b. We have received an estimate from J.W.Electric for needed electrical work.

c. Erin presented a proposal for a pay plan for library employees. The Board formed a subcommittee to study the proposal: Erin, Judy, Del, and Duncan.

d. Erin distributed information re Trustee workshops and conferences.

e. A motion was made by Duncan and seconded by Laurie to expend funds from the 2007 encumbrance of equipment and maintenance to purchase a multi-station computer table and to complete the electrical work. The motion was carried unanimously.

f. Passes to the Squam Lakes Science Center have been purchased from the library budget. Duncan moved and Laurie seconded a motion to expend funds to purchase museum passes for the Christa McAuliffe Planetarium, Shaker Village, and Kaleidoscope for a total of \$450. The motion carried unanimously.

g. A motion was made by Duncan and seconded by Rhetta to expend no more than \$150. per person for a luncheon and gift to library volunteers. The motion carried unanimously. The luncheon will be held at Mame's Restaurant on May 10 at 2:00. Trustees are encouraged to attend.

h. Erin has hired Chris Leland as technical services librarian. He will meet with Lisa Hurter on May 12 and begin employment on May 29. Duncan recommended that we do a press release for all new employees.

i. The alarm system has been installed.

j. The Friends of Meredith Public Library (FMPL) have been meeting every 2 weeks and have visited other libraries with a Friends program. They have set up a Mission Statement and Board and have planned activities, including selling memberships (individual, family, corporate). Book totes will be given with membership purchase and the invitation to fill up the tote with books from the Book Sale (May 17, 9:00-4:00). Erin will promote the Friends program at the Rotary Club meeting and will contact NH Municipal Association re possible legal fees.

k. Jesse Wright would like funds (\$354.) to do summer reading program Wildlife Encounters. Erin will see Brenda Vittner re which encumbered account to use for this. Duncan made a motion, seconded by Vickie to use encumbered monies for this program.

l. Library hours will change after Memorial Day.

Tuesday – Thursday 9:00-8:00

Friday 9:00-5:00

Saturday 9:00-2:00

Closed Monday and Sunday

Duncan suggested that the new hours be advertised. The motion to accept the new hours was made by Duncan and seconded by Del.

Old Business:

Duncan spoke with Bob White re review/update of furnace and electrical work.

New Business:

There seems to be considerable use of the library parking lot during hours when the library is closed, so much so that there is a traffic jam, cars parked in such a way that entrance to the library in the event of an emergency would be seriously impeded. This will not go unaddressed! Erin will speak to Pastor Neil re use of the parking lot by clueless members of the congregation.

**Saturday, May 3 11:00-1:00 Reception for Erin Apostolos, Library Director
See you all there!**

The next meeting of the Trustees will be held Tuesday, May 13 at 7:00

The meeting adjourned at 8:37.