

Meredith Public Library – Board of Trustees
Minutes of the Board of Trustees April 8, 2014

Meeting called to order at: 6:05 PM

Members present: Rhetta Colon, Duncan McNeish, Paul Eldridge, Mary Richardson, Pam Coburn, Colleen Nolan

Absent with Notice: Ann Butler

Others present: Matthew Gunby (administrative assistant), Judy Hodges (assistant director), Erin Apostolos (library director).

Secretary's Report

Approval of minutes: Mary presents motion, Pam seconds. Minutes from February meeting tabled until corrections are considered.

Treasurer's Report

Mary presents motion to pass treasurer's report. Pam seconds. Motion carries. Little to report currently from Mackenson. Potential change in law (theoretically goes to NH state legislature floor in June) might be worthwhile cause to have discussion with Mackenson, but until then no immediate need for conversation. Duncan will contact Mackenson to make sure that there is no need for a meeting in May, will plan on an as-needed basis.

Library Director's Report

- 250 average visits this time of year. Provide statistics for visits from summer as well as winter.
- Online Friends' Booksale has ended. Eliza Leadbeater is now looking through our collection for books to sell.
- Friends Birdbath with potential memorial: generic vs. specific. Erin and Pam will go to the Friends meeting to address concerns.
- Funds to replace gutter system versus restore it. Norm Larson is researching the exact needs. All the repairs currently on hold until this information is provided.

Master Planning Committee is exclusively exploratory not a building project.

- Concern that MPC's actions may be premature.
- 3 final report options: repair, renovate and repair, or look for a new site.
- No change in use of repair funding is possible or even legal.
- Exact delegation of remaining hours to Terry and Amy.
- Itemized record of services.
- No additional documents until requested or agreed upon.
- No additional funding will be available for MPC consulting.
- Colleen will address these concerns with Amy as well as seeking a face to face after the April 16th meeting.

April 9th 6:00 PM Public Gala for Master Planning Committee. Press release sent out.

April 16th 4-5:30 at Community Center Master Planning Committee. Amy will facilitate creation of outline for Master Planning Committee.

Old Business

- Letter of Understanding: received by Select Board. Rhetta will have a discussion with the chair of board of selectmen. Board of Trustees needs better communication from the Select Board.
- Policy on mileage. Colleen will speak with Anne.
- Greater Meredith Program Facade: seek 3 different alternatives to enhance building and provide better access to front. Paul and Pam will share design requests with Greater Meredith Program (last Tuesday of month) after speaking with Erin.

New Business

- Director evaluation on May in executive council. Trustees should come prepared with documents and notes and recognize time restraints of the meeting.
- May 14th 8:00AM Pam will be in attendance for first meeting of technology committee.
- Rhetta will introduce MPC members on April 9th gala.

Action Items:

- Duncan will email Mackenson.
- Erin and Pam will speak with the Friends with regard to the birdbath.
- Colleen will present clear outline to Amy and Terry.
- Colleen will speak with Anne regarding mileage.
- Erin will email Paul and Pam with regard to what goals should be for facade.
- Paul and Pam will share design requests for facade with the Greater Meredith Program.
- Rhetta will speak with head of Select Board.

Motion to move into executive session moved by Mary seconded by Paul at 7:30PM. All members polled and motion passes to go into Executive Session. Motion to come out of executive session moved by ? (check with Pam) and seconded by ? (check with Pam) at 7:55PM. All members polled and motion passes to come out of Executive Session. Motion by ? (check with Pam) to seal the minutes for 25-years and seconded by ? (check with Pam) . Motion carries.

Meeting adjourned at 7:55PM

Next Meeting: May 13, 2014

Respectfully submitted by Matthew Gunby