

## Meredith Public Library Board of Trustees Meeting

May 13, 2014

Meeting called to order at: 6:03 PM

Members Present: Rhetta Colon, Pam Coburn, Paul Eldridge, Mary Richardson, Ann Butler, Colleen Nolan.

Absent with Notice: Duncan McNeish

Others Present: Erin Apostolos (Director) Matthew Gunby (Administrative Assistant), Judy Hodges (Assistant Director).

### **Election of Trustee Officers**

Existing officers maintain position. Motion presented by Paul, seconded by Ann. Motion carries.

### **Secretary's Report**

Approval of minutes from February 11, 2014. Moved by Ann, seconded by Mary. Minutes approved.

Approval of minutes from April 8, 2014. Moved by Ann, seconded by Mary. Minutes approved.

### **Treasurer's Report**

Mackenson Report

Approval of Treasurer's Report. Moved by Paul, seconded by Mary. Motion passes.

Warren Mackenson will come on an as-needed basis. After new legislation, a meeting would be of value. Yearly meeting would be useful. Schedule for September or August meeting.

### **Library Director's Report**

- Financial update
- Circulation and Events Report
- Friends' Update: Friends' Board will likely be making a determination about criteria for names on plaque. Slated for further discussion.

- Outreach Update
- Building Maintenance Update: Part of drainage project and gutters may be possible to do this year.
- Master Plan Committee
- Grant Updates
- PR Update: Meredith library news is reaching a broad audience.
- Staff Picks:
- Amazon Smile: Friends of Library considering adding this to help support library.

### **Old Business**

- Policy Committee: Mileage Policy: Town policy to use MapQuest to show mileage. Moved by Ann, seconded by Mary. Motion passes.
- Library Masonry/Gutter Project: Determining when project will take place. Gutters can be started on now. Need to determine that funds are secured.
- Greater Meredith Façade Program: Greater Meredith Program can liaison with Legion to determine what should be done with Korean War memorial tree. GMP will give design options. No current timeline.
- Technology Committee: Pam is the trustee's representative. First meeting Wednesday 5/14 at 8:00.
- Letter of Understanding Update: Discussion on Friday at 3:00 between chairs, Rhetta and Carla Horne. Desire for better reciprocal communications.

### **New Business**

- AG Library Trustee Workshop Wednesday June 4<sup>th</sup>, 1-4, Concord. Ann will be attending. Must register. Email was sent.
- June 6<sup>th</sup> Conference on motivating board members for fundraising. Pam and Ann might be able to attend.
- Calendar review of June: library director review, library anniversary.
- GMP Sculpture Program: Library will be receiving a Dragon Fly sculpture in the library garden. QR code on sculpture that leads to site about artist. Craft event ideas on dragon flies. Moved by Pam seconded by Paul.
- Alternate for trustees: Possibility for member of Master Plan Committee member. Possibility for up to three alternates. Motion to contact Glenna

Lee to replace Kate Miller as alternate. Moved by Pam, seconded by Ann.  
Motion passes. Pam will contact her.

Executive Session began at 6:56 PM. Executive Session ended at 7:48. Minutes  
Sealed for ? years. Moved by ? seconded by?

Meeting adjourned at 7:51PM.

**Next meeting June 10, 2014, 6:00 PM**