

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

Meredith Public Library

Project # 1910-45

Tel: Fax:

Owner, Architect, Contractor Meeting 69

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/20/2021	08:30 AM	09:30 AM	10/27/2021	08:30 AM	Brian Gehris	Milestone Engineering & Construction

Purpose	Location	Next Location	General Notes
Construction Job Meeting	Zoom Conference Call	Zoom Conference Call	

Attended By

Milestone Engineering & Construction - Brian Gehris
Milestone Engineering & Construction - Ernie Briggs
Bruss Project Management - Michael Bruss
Meredith Public Library - Betty Strader
Meredith Public Library - Erin Apostolos
Meredith Public Library - Ed Touhey
Lavallee Brensinger - Eric Leblanc

Non-Attendees

Milestone Engineering & Construction - David Baer
Meredith Public Library - Jonathan James
Meredith Public Library - Paul Eldridge
Meredith Public Library - Chris Leland
Meredith Public Library - Ann Butler
Lavallee Brensinger - Chris Drobat

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Old Business

Schedule

001-001	10/20/2021-	-Sprinkler- ongoing -Plaster patch- ongoing -Granite Steps- Ongoing -Site patio work- ongoing -GSG- glass track- installed. Monday -Paint -ongoing -Retaining wall block- ongoing -Mechanical startups- ongoing -Fireplaces- Due in this week -Concrete at patio/ramp being scheduled -Lighting- Install Started -Flooring- Start Tuesday -Millwork- In Fabrication		In Progress			No
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Submittal Log

001-002	10/20/2021:	None		In Progress			No
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RFI Log

001-003	10/20/2021:	None		In Progress			No
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PCO Log

001-004	9/22/2021:	PCO#65- RFI 108 returned for pricing.		In Progress			No
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Meeting Minutes

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Old Business

9/29/2021: #64 Team room soffits- being done T&M

10/13/2021: Ongoing

10/20/2021: Ongoing

Locks

055-004	8/4/2021: Due in this week. Pending response.			In Progress			No
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8/11/2021: Ongoing. Waiting on Lang

8/18/2021: New cyclinder pending

8/25/2021: Ongoing

9/1/2021: Ongoing

9/8/2021: Ongoing- Chasing Lang

9/15/2021: Ongoing

9/22/2021: On-going. Pending response from Lang.

9/29/2021: Ongoing

10/13/2021: Lang- onging. MEC chasing installer.

10/20/2021: Cores- Pending. Install - Remainder of doors
10/21/2021**Honor Roll Relocation**

066-003	9/15/2021: Trustees approved to old foundation location. MEC to coordinate.			Closed			No
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9/22/2021: Temp relocated. Final reset pending.

9/29/2021: On-going

10/13/2021: Ongoing. Holes cored. Post set tomorrow.

10/20/2021: Work complete. (CLOSED)

Hot Water Heater at Maker Space

067-003	9/22/2021: MEC noted this has the same type of H.W. heater at children's units. P&S asked if this unit should be swapped out prior to install.			In Progress			No
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9/29/2021: P&S to confirm.

10/13/2021: Ongoing

10/20/2021: On-going

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New Business**Curb Detail at Old Driveway**

069-001	10/13/2021: Michael asked to review details with Ambrose and decide on granite curbs and started tie-ins.			In Progress			No
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Meeting Minutes

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New Business							
		10/20/2021: Reviewed with team. Pending decision. Grade out at infill is recommended, but waiting on final answer. MEC to discuss with town.					
Walkways- Alt. Sketch							
069-002	10/13/2021:	Betty asked about old sketch of walkway on right sides. michael believes this was from Ambrose. All to review and respond back to Town/Walkways committee.		Closed			No
	10/20/2021:	Being handled separately. (CLOSED)					
Brick Openings Trim							
069-003	10/20/2021:	Milestone asked for details on both side of openings. What was intended? Trim? Oak/Painted Trim? LBPA noted to use 1/2" wood trim at stained oak.		In Progress			No
Alliant Group Tax Credit							
069-004	10/20/2021:	Erin asked in an email about credits to LBPA. Michael and LBPA to review.		In Progress			No
Cc:	Company Name	Contact Name	Copies	Notes			