

Meredith Public Library Trustee Meeting

March 22, 2011

The meeting was called to order at 6:02 PM

Trustees Present: Paul Eldrigde, Duncan McNeish, Maribeth McEwan, Laurie Brothers, and Colleen Nolan.

Absent Trustees: Rhetta Colan and Ann Butler.

Others Present: Erin Apostolos, Director, Judy Hodges, Assistant Director.

- I. Welcome Colleen Nolan! Colleen and Laurie Brothers were elected to three year terms on the Library Board of Trustees.
- II. **Secretary's Report:** Duncan made a motion to accept the minutes as written. Laurie seconded, and the motion was passed unanimously.
- III. **Treasurer's Report:** Duncan explained the reports of various accounts.
- IV. **Library Director's Report:**
 - a. TLC update: The staff seems to be doing well with the new system. There does seem to be a glitch in the email system, but TLC is working with the Staff to fix this glitch.
 - b. ALA membership Renewal. Erin asked if the Trustees would pay for the renewal of these two memberships. Duncan asked what the total cost would be and Erin told us it would be \$230.00. Duncan made a motion to cover the cost for these memberships, and Colleen seconded the motion. The motion passed unanimously.
 - c. Staff to NHLA-May 5 and 6 in Manchester. The Friends will be funding this so that all Staff members can attend this event.
 - d. Volunteer Appreciation Week-Tea for Friends-Gifts for volunteers. Erin is putting on a tea for the Friends of the Library thanking them for all they do each year. She asked for no more than \$300.00 for supplies for this event. A motion was made by Laurie to approve these funds, and this motion was seconded by Duncan, and unanimously passed.
 - e. Circulating Reference books: Erin will be weeding the under-utilized books in the reference and non-fiction sections this summer.
 - f. Database Usage: Of the databases used at the Library, Ancestry.com is used the most.
 - g. Holly Raus is now a published author! Upcoming programs in April will include two programs about therapy dogs. One for children and one for adults. Including a book signing with Holly's dog, Ben. Her book Website-<http://www.furryfriendben.com>

V. Old Business:

- a. The light in hallway and outside by the church still need repair. Duncan will speak to Phil Warren about this problem to determine who is responsible for repair of these lights.
- b. Trustee Goals for 2011: This was tabled until the next meeting when all the Trustees will be present.

VI. New Business:

- a. NHLTA May 9 in Bedford-Friends and Trustees are welcome. It appears that a number of Trustees will be attending this year. Erin would like to send everyone's paperwork in by April 1st.
- b. Staff footwear: The Trustees asked Erin to write down what she feels would be appropriate footwear for the staff and present it at the next meeting.
- c. Questions/Comments State Survey: Erin asked if we had all received the State Survey. She will need The Chair and Vice Chair to sign off on these.
- d. New Policy Committee: Paul appointed Laurie and Colleen to join with Erin on the policy committee.
- e. The February 16th workshop on dealing with difficult patrons was a good program. Those who attended this workshop felt that they had gotten a lot out of the event. Rick Van Wyler will be speaking at the NHLTA event in May.
- f. Our Warrant article passed.
- g. Staff Copier: The staff copier, which is quite old, has started to break down with some frequency. Duncan asked Erin to explore the possibility of buying a new color copier to replace the one we currently have.
- h. Jessie Ahlgren will be coming in next week to start training on the new Library system, after her maternity leave. She will start back to work, part time the first week in April.

A motion was made by Duncan to adjourn the meeting, and seconded by Maribeth. The meeting was adjourned at 6:45 PM.

The next regularly scheduled meeting of the Library Board of Trustees will be held Tuesday, April 12, 2011 at the Meredith Public Library at 6:00 p.m.

Maribeth McEwan
Secretary, Meredith Library Board of Trustees