

Library Trustee Meeting Minutes
June 12, 2012

Approved: 07/10/2012

The meeting was called together at 6:04 PM

Trustees Present: Rhetta Colon, Duncan McNeish, Ann Butler, Laurie Brothers, Colleen Nolan, Paul Eldridge

Absent With Notice: Maribeth McEwan

Others Present: Erin Apostolos, Director, Judy Hodges, Assistant Director.

Acceptance of USDA RDA \$7,700 Rural Grant for building repairs and equipment.
Move: McNeish; Second: Eldridge. Vote: Unanimous.

Secretary's Report:

Accepted as presented. Move: Brothers; Second: Nolan. Unanimous.

Treasurer's Report: (Attached)

Accepted as presented. Move: Eldridge; Second: Brothers. Unanimous.

Library Directors Report: (Attached)

Judi is working on attaining \$15,000 in grants for the seismology project.

The Friends of the Library would like to include the library logo with a new logo they are designing. If library logo is included in the new log the Trustee would want final approval. No action taken.

HVAC: needs to be replaced at a cost of \$7,380. Possible 35% rebate available.

Old Business:

Bathroom Problems: No bids have been returned.

Balcony Railing:

It was decided to close the library 9/7-8/2012 and to pay the staff for this period. Motion: Eldridge; Second: Nolan. Unanimous.

NHLTA Conference:

Discussion on a Facebook policy and monitor (Nolan); keynote speaker spoke on libraries and recommended www.igeekthelibrary.org (Erin), and Peter Tennant, library architect (Brothers). Also, a discussion on starting a collection of library stories from patrons.

New Business:

New Hire: Joyce Alconbrack will start 06/26/2012.

Right-To-Know: Discussion and approval of obtaining a Meredith Village Savings Bank safe deposit box at a maximum annual cost of \$40.00. Motion: Butler; Second: Eldridge. Unanimous.

Goals 5 and 6 of Long Range Plan. Shelved until October 2012.

Monthly Calendar Review: Discussed with changes made.

Town Clam Bake: Library closed for staff to attend on 06/20/2012 12:45 p.m. to 3:15 p.m. Motion: Eldridge; Second: Brothers. Unanimous.

Job Descriptions: Discussed.

Non-Public Session: Motion: Eldridge. Second: Nolan. Polled: Unanimous.

Non-Public Session Ended: Polled. Unanimous. Minutes sealed until June 12, 2040. Motion: Butler; Second: Eldridge. Unanimous.

Motion to adjourn the meeting at 8:40 p.m. Motion: Eldridge; Second: McNeish. Unanimous.

Respectfully Submitted,

Ann Butler