

Library Trustee Meeting Agenda
May 8, 2012

The meeting was called together at 4:06 PM

Trustees Present: Rhetta Colon, Duncan McNeish, Maribeth McEwan, Ann Butler, Laurie Brothers, Colleen Nolan, Paul Eldridge

Others Present: Erin Apostolos, via Skype, Director, Judy Hodges, Assistant Director. Norman Larson

Mr. Larson gave his report and evaluation of the Library. He answered various questions by the Trustees, regarding renewal, renovation, and plans for the Library in the future.

He also addressed the interior design of the Library. For instance, where to put the children's room, the assembly rooms and the work rooms.

His report also covered ongoing expenses and ways the Library can prepare for the long term care of a historic building.

Election of Officers:

The slate of Officers for the 2012 Year was presented.

- Chair: Rhetta Colon
- Vice Chair: Laurie Brothers
- Treasurer: Duncan McNeish
- Secretary: Maribeth McEwan

A vote was taken, and the Officers were elected for another year.

Secretary's Report:

A motion was made by Mrs. Butler to accept the Minutes as presented, the motion was seconded by Mrs. Brothers, a vote was taken and the motion passed.

Treasurer's Report:

Mr. McNeish presented his report.

Meredith Village Savings Bank:	\$7,484.34
Receipts-deposited:	622.00
Receipts from income generating equipment:	622.09
Expenditures:	\$3593.24
Trusts:	Not available at this time.

A motion was made by Mr. Eldridge to accept the Treasurer's Report as presented. The motion was seconded by Mrs. Nolan, and after a vote the Treasurers Report was accepted.

Library Directors Report:

Circulation and Events Report-Our circulation was down a bit in April. We circulated 7190 items this April and 7420 last April.

Grant Updates-It looks like all snags with the Rural Development grant have cleared up. Nadine Peterson and Peter Michaud of the NH Division of Historic Resources came to the library and met with Norman Larson, Michael Kender and Mrs. Apostolos to discuss the best way to renovate the balcony railing. In addition they took a tour of the building to look at all of the suggestions Mr. Larson was making in his report.

Friends Update- They now have 162 members and are working on their spring membership drive. There is a cash balance of \$6,522.00, though much of that has already been pledged to library programs and resources in 2012.

Technology Competencies-All staff have turned in their Tech Competencies. Mrs. Apostolos will be booking appointments to discuss their training needs this week.

Website Facelift-We revealed our new Website during National Library Week and have received a lot of positive comments. The new site is much easier for the staff to maintain and each person can be responsible for their own section. Please be sure to give it whirl!

Old Business:

Church Update: Mr. Eldridge spoke to the Elders of the Church next to the Library. They still have no plans to sell, after their funding for a new church building failed.

The Front Railing: Pete Currier finished the repair to the front railing. A Thank you note will be sent this week.

Bathroom Problems: There is no money in the budget to repair the bathroom, which at this time needs to be completely done over. Mrs. Apostolos had gotten an estimate of \$3920.00 to repair both restrooms. The Trustees asked her to get a few more estimates before the decide who to hire.

Broken Chair Lift: We received a check for \$200.00 from the Camera Club for repair of the chair lift, even though it cost us \$316.00 to fix. The Trustees felt that a copy of the bill should be sent along with a demand for the balance. A motion was made by Mrs. Butler to send this to the club, and seconded by Mr. Eldridge. The motion was voted on and passed.

New Business:

Policies were passed for:

Unattended Children Policy. A motion was made by Mr. Eldridge and seconded by Mrs. Nolan to pass this policy. A vote was taken and the motion passed.

Function Room Policy: A motion was made by Mrs. Nolan and seconded by Mrs. Butler. A vote was taken and the motion passed.

There will be a Public Meeting for accepting the Rural Grant in June.

Executive Session: Each Trustee was polled and then the Trustees went into Executive Session at 6:23.

A poll was taken again at 6:40 pm and each Trustee voted to go out of Executive Session.

A motion was made by Mrs. Butler to seal the minutes of the meeting for 25 years. Mr. Eldridge seconded this motion, a vote was taken and passed.

Mrs. Butler made a motion to adjourn the meeting. Mrs. Brothers seconded this motion and the meeting was adjourned.

Respectfully Submitted,

Maribeth McEwan

Secretary