

Meredith Public Library  
Board of Trustees' Meeting  
Tuesday, February 9

Members Present: Beverly Heyduk, Duncan McNeish, Miller Lovett, Pam Coburn, Jane Ramsay, Paul Eldridge

Absent with Notice: Ann Butler

Others Present: Erin Apostolos (director), Matthew Gunby (head of circulation), Christopher Leland (assistant director)

Meeting Called to Order at 6:01 PM

I. Secretary's Report

- a. Approval of December 30<sup>th</sup> minutes. Motion to accept made by Duncan McNeish seconded by Paul Eldridge.
- b. Approval of January 21<sup>st</sup> minutes. Moved by Paul Eldridge seconded by Miller Lovett.

II. Treasurer's Report

- a. Funds transferred from National Advisor's Trust to primary checking account to make first payment to Lavallee Brensinger. Awaiting first invoice from Lavallee Brensinger.
- b. Total Market Value \$808,307.12
- c. Motion to accept treasurer's report made by Beverly Heyduk, seconded by Paul Eldridge.
- d. *Need to Vote on MS9 Report.*** Completed at special meeting.

III. Library Director's Report

IV. Old Business

- a. Signatures for Personnel Policy: signed by all of the trustees except Ann Butler.

V. New Business

- a. ***Need to vote on Stewardship agreement.*** Façade from the road must be maintained. Any significant alteration to the building would have to be agreed upon by the LCHIP council. Vote to accept it by Board, signed and notarized by LCHIP, then submitted to the Registry of Deeds. Motion to accept Stewardship Agreement made by Duncan McNeish seconded by Paul Eldridge. Motion carries.

- b. ***Need to vote on LCHIP Plaque:*** Plaque to be placed in the front foyer with the other two plaques. Beverly Heyduk makes the motion to install plaque in the foyer. Paul Eldridge seconds.
- c. ***Vote for Friends to take 12 old metal book shelves in basement for store.*** Friends of the Library have voted to create a store. Motion to permit friends to use bookshelves in their new store made by Paul Eldridge. Seconded by Beverly Heyduk. Motion carries.
- d. Store will be opening in May.
- e. Building Committee Trustee Attendance: 4 members present at every meeting so that there is a quorum if any official decision needs to be made. Day before the meeting, members of the Board will contact Erin to inform them that they can be in attendance.
- f. Jane Ramsay has contacted Interlakes High School, who in turn contacted the Interlakes librarian, and a senior student noted an interest in participating in the planning committee.
- g. Responses from polling place
  - One mother noted she was unable to continue bringing her children to the library, because she could not get her carrier up and down the stairs.
  - Another woman could not get her wheelchair up and down the different levels of the library.
  - Another person noted after the cost associated with the roof repairs, it was the wrong time to consider moving or undergoing major renovations.
- h. Important to get press release out to the Laconia Daily Sun. Erin Apostolos will work on this.
- i. There was a noted preference to stay at the current location from the Master Plan Committee survey.
- j. Cost estimate from Lavalley Brensiger shows staying would likely cost an additional \$1 million or more.

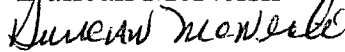
VI. Adjournment--Next meeting: Tuesday, March 15, 2016, 6:00PM

- a. Motion to adjourn at 6:37 PM made by Duncan McNeish, seconded by Beverly Heyduk. Motion carries.

Beverly Heyduk



Duncan McNeish



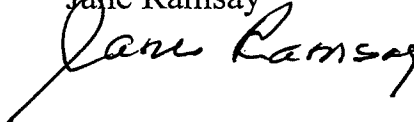
Miller Lovett



Pam Coburn



Jane Ramsay



Paul Eldridge

