

Library Trustee Meeting  
Tuesday, December 13, 2016, 6:00PM

Trustees Present: Beverly Heyduk, Jane Ramsay, Miller Lovett, Duncan McNeish, Ann Butler, Paul Eldridge, Pam Coburn

Absent with Notice:

Others Present: Erin Apostolos (director), Christopher Leland (assistant director), Matthew Gunby (head of circulation), Betty Strader (potential alternate trustee), Jim McFarlin (alternate trustee), Steve Stokes (Bearing Point)

Meeting called to order 6:00 PM

- I. Secretary's Report-approve minutes of October 11, November 2, and November 15, 2016. Motion to approve minutes for October 11th made by Ann Butler, seconded by Jane Ramsay. Motion carries. Abstaining Beverly Heyduk and Pam Coburn.
- II. Motion to accept minutes from November 2nd made by Ann Butler, second by Jane Ramsay. Motion carries. Abstaining Beverly Heyduk, Pam Coburn, Duncan McNeish.
- III. Motion to accept minutes for November 15th made by Ann Butler seconded by Jane Ramsay. Motion carries. Abstaining Pam Coburn, Paul Eldridge, Ann Butler.

Bearing Point Wealth Partners:

Apx. 2.5% of \$837,000 is annual income generated from portfolio.

- IV. Treasurer's Report
  - a. Investment Review
  - b. Market value \$836,331.14
  - c. Funds distributed from National Advisors Trust to make payment to Lavallee Brensinger.
  - d. Motion to accept Treasurer's Report made by Ann Butler seconded by Paul Eldridge. Motion carries unanimously.
- V. Library Director's Report
  - a. Having the report in the newspaper.
  - b. Checkouts can be determined by card type: juvenile versus adult.
- VI. Old Business

- a. Bylaw Review: tabled.
- b. Outreach Committee Update-Hasn't Met
- c. Fundraising Committee Update
- d. Policy Committee Update (Behavior concerning food/beverages)
  - i Motion to accept amended behavior policy made by Paul Eldridge seconded by Pam Coburn. Motion carries unanimously.
- e. Main Street Survey Results: Provide results to Liz Lapham. Also give it to PR Committee along with any responses from Greater Meredith Program.

## VII. New Business

- a. Report on meeting with Kent Brown and Ron Lamarre
  - i Discussion of driveway and parking lot, remaining part of report waiting to be received.
  - ii According to Kent Brown site seems to be fairly viable.
- b. 2017 Holidays: Motion to approve made by Ann Butler seconded by Paul Eldridge. Motion carries unanimously.
- c. Staff New Year's Party Fri Jan 20, 12-2PM
  - i Motion made by Ann Butler seconded by Paul Eldridge. Motion carries unanimously.
- d. Policy Committee needs to meet-signs on front lawn for non-profits
  - i Will be sent to policy committee.
- e. Warrant Articles Capital Improvement Fund and Phase II
- f. New Building Construction Workshop-Foundations
  - i Ann Butler discussed the workshop on foundations, has several pages of notes from presentation/discussion
- g. Meeting with BOS-Monday December 19 at 4:30PM to discuss warrant articles
- h. Budget Committee needs to meet to discuss Trustee Budget
  - i Erin Apostolos will set up time to meet to discuss trustee budget of trust fund.
- i. Other Business
  - i Miller Lovett's letter not included in minutes of June, though their discussion was. In order to have letter attached it needs to be voted on by Board of Trustees. Clarity of minutes

without letter in question. Motion to include made by Ann Butler, seconded by Paul Eldridge. Would wish to review letter before it be included with minutes. Will be added to January agenda. Motion rescinded by Ann Butler and Paul Eldridge.

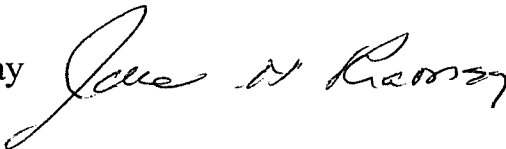
- ii Betty Strader: Trustees are asking the Select Board to appoint Betty Strader as alternate. She will go before the Select Board Monday December 19<sup>th</sup>.
- iii Email received from Will Robertson. Ask Mr. Robertson to give this document directly to the town manager and ask to be on agenda for a future Select Board meeting.
- iv Select Board meeting 4:30 PM at community center. Asking what needs to be done for a purchase and sales agreement contingent on town meeting.

VIII. Motion to adjourn at 7:30 made by Paul Eldridge seconded by Ann Butler.

Next meeting: Tuesday, January 10, 6:00PM

Beverly Heyduk

Jane Ramsay

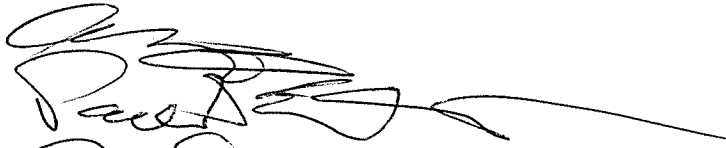


Miller Lovett

Duncan McNeish



Ann Butler



Paul Eldridge

Pam Coburn

