

Library Trustee Meeting
Tuesday, March 16, 6:00PM
Meeting via Zoom

Meeting called to order at 6:00 PM.

Trustees Present: Ann Butler, Jonathan James, Paul Eldridge, Lisa Garcia, Betty Strader, Vivien Mitchell, Sarah Johnson

Absent with Notice:

Others Present: Erin Apostolos (director), Matthew Gunby (head of circulation), Chris Leland (assistant director), Maggie Croes (trustee alternate)

- I. Announcement for Virtual Meeting and welcome new Trustees-Ann Butler
- II. Secretary's Report-approve minutes of February 9 meeting.
 - a. Motion to approve minutes of February 9 meeting made by Paul Eldridge, seconded by Sarah Johnson. Motion carries unanimously.
- III. Treasurer's Report:
 - a. Bedee Trust update.
 - b. Meeting with Steven Aiken in May.
- IV. Library Director's Report
- V. Old Business
 - a. Construction Team Committee Report-Betty
 - a.i. Meetings with Lisa Pecora and Ryan Tirrell
 - a.ii. Elevator update
 - a.iii. Meeting with LCA: Lakes Regions Center for the Arts. Programming at the library. Creating a memo of understanding with Lakes Regions Center for the Arts.**
 - a.iv. **Motion to proceed forward with investigating a relationship with Lakes Regions Center for the Arts subject to drafting a memo of understanding that is agreeable to both organizations made by Jonathan James, seconded by Lisa Garcia. Motion carries, Ann Butler votes no, Paul Eldridge votes no.**
 - a.v. Transitional Move to Addition
 - a.v.1. Should have timeline at next building subcommittee meeting.
 - a.v.2. The library will have to be closed briefly to allow for shift of collections.
 - a.v.3. Michael Bruss will be involved throughout process.
 - a.vi. Furniture Update
 - a.vi.1. Integrating new and old shelving.
 - a.vi.2. Reusing materials, looking to other vendors to find more affordable options.
 - a.vii. AV Update: Ryan Tirrell coordinating AV layout.
 - a.viii. Telecom Update

- a.ix. Donor Wall Status
 - a.ix.1. local option(s) that still meet the timetable need.
 - a.ix.2. Donor celebration in October.
 - a.ix.3. Poll of trustees and alternate for interest in pursuing local option for donor wall. Paul Eldridge votes no. Other trustees and alternate vote yes to investigate this. Betty Strader will reach out to Lakes Regions Center for the Arts. Jonathan James will contact local artist who might be able to take on project.
- a.x. Veteran's Walk Status
- b. Trustee Bios-Lisa Garcia
 - b.i. Lisa Garcia has begun process.
 - b.ii. Lisa Garcia needs photo (digital) from each trustee to include with bio.
- c. Grand Opening Committee-Paula Wanzer
 - c.i. Still in the brainstorming phase as Covid-19 concerns make determining actual date difficult.

VI. New Business

- a. Create Nominating Committee-Ann Butler
 - Sarah Johnson will work on slate of nominees for next meeting.
- b. Bylaw Update-Immediate Family members-*tabled to Apr*
- c. Policy Committee meeting-*tabled to Apr*
 - Security Cameras, Maker Space, Meeting Rooms, 1st Amendment Audit
- d. Perpetual Calendar-Ann


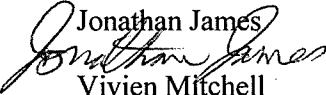
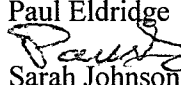

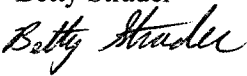
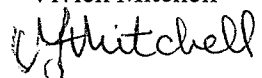
April

Begin to develop new long range plan: tabled until after opening.
 Annual report due to the state
 Prep for Library Director Evaluation
 Library Week-2nd week of April (Staff Luncheon): will be decided in April.
 Tea to Thank Friends
 Vote on Trustee Officers
 Perpetual Calendar review for changes
 Strategic planning quarterly review.

VII. Other Business? Read over motions and actions-Matthew

- a. Covid-19 vaccination status.
- b. Motion made to enter non-public session to discuss personnel matter made by Lisa Garcia, seconded by Betty Strader. Poll of the board. All vote in the affirmative. Enter non-public at 7:08 PM. Exit non-public session at 7:38 PM. Motion to seal minutes of non-public for twenty-five years made by Lisa Garcia, seconded by Paul Eldridge. Poll of the board, all vote in the affirmative.**
- c. Meeting adjourned at 7:39 PM.

VIII. Adjournment—Next regular meeting: Tuesday, April, 2021.

Ann Butler 	Jonathan James 	Paul Eldridge 	Lisa Garcia 
Betty Strader 	Vivien Mitchell 	Sarah Johnson 