

Library Trustee Meeting  
Tuesday, February 9, 6:00PM  
Meeting via Zoom

Meeting called to order at 6:02 PM

Trustees Present: Ann Butler, Virginia Lovett, Paul Eldridge, Betty Strader, Jonathan James, Lisa Garcia, Sarah Johnson

Absent with Notice:

Others Present: Erin Apostolos (director), Matthew Gunby (head of circulation), Chris Leland (assistant director), Maggie Croes (trustee alternate, voting for Virginia Lovett), Vivian Mitchell (trustee alternate), Paula Wanzer (trustee alternate)

- I. Announcement for Virtual Meeting-Ann
- II. Secretary's Report-approve minutes of January 12 meeting. **Motion to approve minutes of January 12 made by Sarah Johnson, seconded by Paul Eldridge. Poll of the board. Motion carries unanimously.**
- III. Treasurer's Report: \$36,397.33 current balance.
  - a. \$4000 from Bedee Trust
  - b. \$100 from Rudy and Cheryl VanVeghten
  - c. \$50 from Linda Hough in memory of her mother Wanda
  - d. **Motion to accept these three donations made by Paul Eldridge seconded by Lisa Garcia. Poll of the board. Motion carries unanimously.**
- IV. Library Director's Report
  - a. Library director's meeting on discussion of library employee's position in vaccinations.
- V. Old Business
  - a. Construction Team Committee Report
    - a.i. Church Boundary Line Adjustment- signed by town manager and Church, will be on planning board agenda for February.
    - a.ii. Building Project Update
      - a.ii.1. Waiting on timeline update.
      - a.ii.2. Lavallee Brensinger Extra Payment  
**Motion made by Lisa Garcia, pending the input of our expert and after careful consideration, the trustees approve a \$16,000 payment to Lavallee Brensinger for additional work now, and upon successful completion of the project (receiving an occupancy permit) and contingent upon professional and promptly responsive services to the building committee, the trustees and any of their designees, authorize an additional \$16,000 payment. Seconded by Paul Eldridge. Poll of the board. Motion carries, Virginia Lovett abstains.**

- a.ii.3. Security Cameras: updating current system versus new system. Mango system would cost apx. \$27,000. Security budget on project is \$25,000.
- a.ii.4. Furniture-New and possibly refinish pieces. Press release for interested parties to refinish.
- a.ii.5. Donor Wall Status: Poll of trustees and alternates: 8-2 in favor of tree.
- a.ii.6. Veteran's Walk: Erin Apostolos will meet tomorrow to discuss Veteran's Walk.
- b. Trustee Bios-Lisa will get to work on these in a week barring any setbacks.
- c. Grand Opening Committee-Paula Wanzer and fifteen others interested in participating. Paula Wanzer and Erin Apostolos will meet on Friday to discuss this.

VI. New Business

- a. Bylaw Update-Immediate Family members-*tabled to March*
- b. Policy Committee meeting
  - Security Cameras
  - Maker Space
  - Meeting Rooms
  - First Amendment Audit: Erin Apostolos will contact Phil Warren to see if the town already addressing this.
- c. Perpetual Calendar-Ann Butler
  - February**
  - Warrants due to Town Clerk
  - March**
  - Receive report from Trustee of the Trust Funds
  - Budget Update
  - Town Meeting: Library Closed at 5:00PM
  - Town/Trustee Elections
  - Quarterly Investment Review: moved to April.
  - Quarterly Review of Building Preservation/Maintenance Issues: moved until after building project is finished.

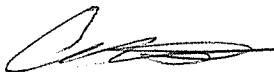
VII. Other Business? Read over motions and actions

- a. Erin Apostolos will inquire what size generator would be appropriate for the library.

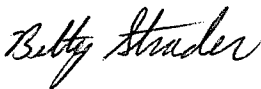
VIII. Adjournment—Next regular meeting: Tuesday, March 16, 2021.

- a. Meeting adjourned 7:35 PM

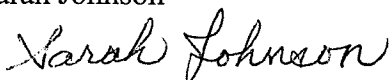
Ann Butler



Betty Strader

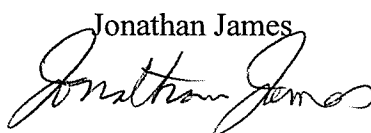


Sarah Johnson

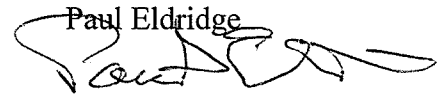


Virginia Lovett

Jonathan James



Paul Eldridge



Lisa Garcia

