

Library Trustee Meeting  
Tuesday, September 15, 6:00PM  
Meeting via Zoom

Trustees Present: Ann Butler, Betty Strader, Sarah Johnson, Paul Eldridge, Lisa Garcia, Virginia Lovett, Jonathan James

Absent with Notice:

Others Present: Erin Apostolos (director), Matthew Gunby (head of circulation), Christopher Leland (assistant director), Maggie Croes (trustee alternate), Vivien Mitchell (trustee alternate)

Meeting called to order at 6:01 PM.

- I. Secretary's Report-approve minutes of August 11 meeting. Motion to approve minutes of August 11 made by Betty Strader, seconded by Sarah Johnson. Poll of the board. Motion carries.**
- II. Treasurer's Report**
- III. Motion to accept Thorndike family's generous donation made by Betty Strader, seconded by Virginia Lovett. Poll of the board. Motion carries unanimously.**
- IV. Library Director's Report**
- V. Old Business**
  - a. Construction Team Committee Report
    - i. Pouring of concrete for elevator pit.
    - ii. Walk-off mats.
    - iii. ADA Compliant signs. Naming Rooms: functional names and donor names separate. Lakes, mills, boats, old oak study spaces, islands room (media space), Nichiporuk Programming Room, Genealogy Room, Makerspace (Collaboration Space, Creative Space)
    - iv. Ledge and BOS Update
    - v. Church Boundary Line Adjustment
  - b. Trustee Alternates update: will be brought to next Select Board meeting.
  - c. Paralibrarian certification subcommittee: consider having only level one available in 2021. **Lisa Garcia makes motion to have paralibrarian level one go into effect as recommended and additional steps planned for in 2022 pending availability of funds, seconded by Ginny Lovett. Motion carries unanimously. Erin Apostolos will bring this to counsel.**
  - d. **Budget subcommittee (Tabled to October)**
  - e. Pandemic Policy Update: contact HR at the town, after he consults with the director. Erin Apostolos will contact legal counsel to determine how to have library maintain autonomy in decision making process, town HR is contractor to the library. Department of Justice views library staff as employees of trustees, while Department of Labor views library staff as town employees.
- VI. New Business**
  - a. Feasibility Study remainder-***Tabled to November***

- b. Friends update/Buy A Brick: Friends of the Library will be managing this.
- c. Perpetual Calendar

**September**

- Many grant dates from NHCF
- Budget Committee Report
- Set Date for State of the Library in January/Form *Committee (tabled to next year)*
- Reserve ALTRUSA sign for January for State of the Library Meeting *(tabled to next year)*
- Quarterly Review of Building Preservation & Maintenance Issues
- Review of Current Investments: total of \$962,000 between both funds.

**October**

- Approval of Library Budget to submit to Town
- Move March Meeting to after Town Meeting

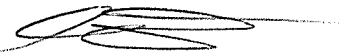
**VI. Other Business? Read over motions and actions**

- a. Budget: waiting on worksheets from the town.

**VII. Adjournment—Next regular meeting: *Tuesday, October 13, 2020.***

- a. Meeting adjourned at 7:20 PM.

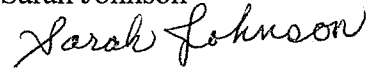
Ann Butler



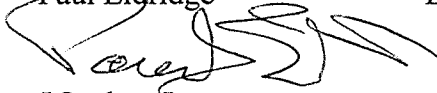
Betty Strader



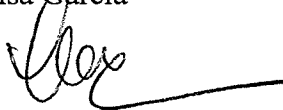
Sarah Johnson



Paul Eldridge



Lisa Garcia



Virginia Lovett



Jonathan James

