

Library Trustee Meeting
Tuesday, August 11, 6:00PM
Meeting via Zoom

Trustees Present: Jonathan James, Betty Strader, Ann Butler, Paul Eldridge, Sarah Johnson, Virginia Lovett, Lisa Garcia

Absent with Notice:

Others Present: Erin Apostolos (director), Chris Leland (assistant director), Matthew Gunby (head of circulation), Vivien Mitchell (potential alternate trustee), Maggie Croes (alternate trustee), Michael Bruss (owners' project manager)

Meeting called to order at 6:00 PM

- I. Michael Bruss-Project Update
 - a. Overview of budget
 - b. Largest contingency cost was unexpected amount of ledge found particularly under the parking lot.
 - c. Parking lot discussion.
 - d. Automatic door hardware.
 - e. Schedule update
- II. Secretary's Report-approve minutes of June 9 & June 22 meetings. **Motion to approve minutes of June 9 as written made by Jonathan James, seconded by Paul Eldridge. Poll of board. Motion carries. Motion to approve minutes of June 22 as written made Sarah Johnson, seconded by Jonathan James. Poll of board. Motion carries, Virginia Lovett abstains.**
- III. Treasurer's Report
- IV. Library Director's Report
- V. Old Business
 - a. Construction Team Committee Report
 - i. *CIP-Trustees Need to Vote*
 1. Tabled.
 - ii. Milestone history of returning funds
 - iii. Large shrub in front of building
 - iv. **Motion to remove shrubs made by Paul Eldridge, seconded by Virginia Lovett. Poll of the board. Motion carries unanimously.**
 - v. Church Boundary Line Adjustment: make sure materials are submitted to the Planning Committee.
 - b. Trustee Alternates update: submitted, should go on next Select Board meeting's agenda.
 - c. Paralibrarian certification-recognition?
 - d. Consider subcommittee to discuss recognition. **Virginia Lovett, Sarah Johnson, Vivien Mitchell will be on the subcommittee.**
- VI. New Business

- a. Staff and COVID 19: Get staff feedback on Thursday, Erin Apostolos will bring a recommendation to the trustees, and determine if a special meeting needs to be held. Get feedback from public health officer. **Erin Apostolos will get this information from Lisa Garcia.**
- b. Feasibility Study remainder: tabled until November or December.
- c. Library Card Sign Up Month: Special Wonder Woman card for September.
- d. Friends update: buy a brick program. More information should be available after building subcommittee meeting.
- e. Perpetual Calendar

August

- **Form Budget Committee: Erin Apostolos, Betty Strader, Jonathan James.**
- Friends of the Library for Food for State of Library in Jan/Feb. Tabled at this time.
- Strategic Planning Quarterly Review. Tabled until 2021.

September

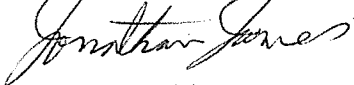
- Many grant dates from NHCF
- Budget Committee Report
- Set Date for State of the Library in January/Form Committee
- Reserve ALTRUSA sign for January for State of the Library Meeting
- Quarterly Review of Building Preservation & Maintenance Issues
- Review of Current Investments

VII. Other Business?

- a. Letter regarding 99 Main Street.
- b. **Decorating ramp. Paul Eldridge authorized to decorate.**
- c. Read over motions and actions

VIII. Adjournment—Next regular meeting: **Tuesday, September 8, 2020.**

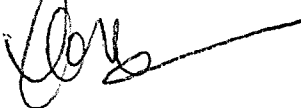
Jonathan James



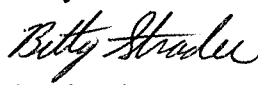
Paul Eldridge



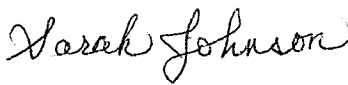
Lisa Garcia



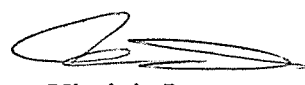
Betty Strader



Sarah Johnson



Ann Butler



Virginia Lovett

