

Trustee Meeting 3-17-20

Trustees Present: Ann Butler, Jonathan James, Betty Strader, Sarah Johnson, Virginia Lovett, Paul Eldridge, Lisa Garcia (conference call)

Others Present: Erin Apostolos (director), Christopher Leland (assistant director), Matthew Gunby (head of circulation), Maggie Croes (alternate trustee, conference call), Jim McFarlin (head of Meredith Library Fund, conference call)

Meeting called to order at 5:58 PM

Congratulations to Lisa Garcia on reelection.

Linda Hough presentation to trustees tabled until next meeting.

February 11th Minutes: Motion to approve February 11th minutes as written made by Jonathan James seconded by Virginia Lovett. Motion carries

Motion to approve March 4th minutes as written made by Paul Eldridge, seconded by Jonathan James. Motion carries.

Treasurer's Report: Reconciliation in QuickBooks discussed.

Library Fund Update: Naming of quiet study spaces discussed. Apx. \$987,000 in Fund. Rotary vote on second of \$25,000 donations was made in the affirmative.

Director's Report

Building project: Several grant projects have been contacted after town meeting outcome.

92% favorable vote at town meeting.

Price property: update pending. Project may be delayed if this is not resolved by April 1st.

Flotex as flooring option in lieu of carpeting. Use throughout library except refinished areas of the historic building. Will reach out to organizations that have used this material.

Motion to accept check for \$200 from Humanities Council made by Paul Eldridge, seconded by Jonathan James. Motion carries.

Advocacy Report: No report at this time.

Circulation Desk: Motion to name circulation desk after Duncan McNeish made by Betty Strader, seconded by Paul Eldridge. Motion carries.

Nominating Committee: Sarah Johnson will contact trustees and create a slate.

May Conference cancelled

Covid-19 Update: Staff discussion: no circulation of items because time virus could be transferable still unknown. Currently apx. 50% of reporting libraries are closed completely. Apx. 50% are providing limited services.

Motion to close library through April 4th made by Ginny Lovett, seconded by Paul Eldridge. Motion carries.

Potential to have emergency meetings held virtually as new information becomes known.

Will discuss space needs for library renovation at tomorrow's building subcommittee meeting.

Have partial staff presence on some days.

Have staff absent for the first week?

Motion to pay staff for the next two weeks made by Paul Eldridge, second by Sarah Johnson. Motion carries.

Motion for Erin Apostolos to make staffing decisions during the next two weeks made by Ginny Lovett, seconded by Betty Strader. Motion carries.

Friends Update. Friends will meet to discuss garden and book sale room.

Veteran's area discussed.

Irwin's Automotive has offered free storage for nonprofits.

Church letter: Will be discussed by Building Subcommittee tomorrow.

Pandemic Policy: **Motion to approve Pandemic Policy made by Sarah Johnson, seconded by Paul Eldridge. Motion carries.**

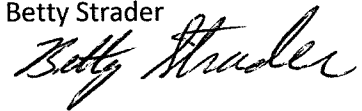
Meeting adjourned at 7:26 PM.

Ann Butler





Jonathan James

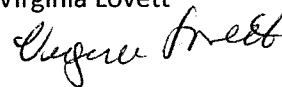
Betty Strader



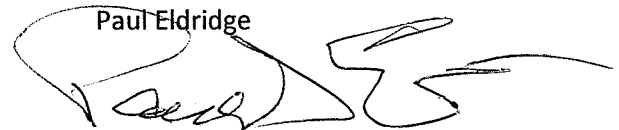
Sarah Johnson



Virginia Lovett



Paul Eldridge



Lisa Garcia

