

Library Trustee Meeting
Tuesday, February 11, 6:00PM

Trustees Present: Ann Butler, Betty Strader, Sarah Johnson, Paul Eldridge, Lisa Garcia

Absent with Notice: Jonathan James

Others Present: Cherie Gable (library assistant), Maggie Croes (alternate trustee), Erin Apostolos (director), Christopher Leland (assistant director) Jim McFarlin (chair of Meredith Library Fund), Paula Wanzer (alternate trustee)

Paula Wanzer voting for Ginny Lovett, Maggie Croes voting for Jonathan James

Meeting called to order at 6:00 PM

- I. Meredith Library Fund Update
 - a. Saturday January 18th check for \$250,000.
 - b. Just under \$900,000 in account at this time.
 - c. Rotary meeting in March: Jim McFarlin will present.
 - d. Save the date mailing for State of the Library and Town Meeting.
 - e. \$760 donated through Pond Hockey 50/50 Raffle.
 - f. Naming opportunities for furniture. **Erin Apostolos and Jim McFarlin will meet to discuss particular items at different price levels.**

- II. Cherie Gable
 - a. Interlibrary loan librarian.
 - i. Meredith Library receives three deliveries per week from the state library.
 - ii. Old ILL system ceased working a couple of years ago. In interim, calls, emails and accessing OPACs remotely used to fill this void. New ILL system implemented in 2019.
 - b. Also in charge of homebound delivery services. As well as providing items, Cherie also curates personal relationships with these individuals.
 - c. Background in business.
 - d. Started working at the Meredith Library eleven years ago.
 - e. Achieved first level of paralibrarian certification this year.
 - f. Helps in children's room.

- III. Secretary's Report-approve minutes of January 14, 2020. **Motion to approve minutes of January 14th made by Betty Strader, seconded by Sarah Johnson. Motion carries.**

- IV. Treasurer's Report
 - a. Add Erin as a user for MVSb online banking (to access statements and download transactions into Quickbooks only.) **Requires vote.**

- b. **Motion to provide Erin Apostolos access to MVSB Online to download data made by Lisa Garcia, seconded by Paul Eldridge. Motion carries.**

V. Library Director's Report

- a. 1901 article available through Google Books providing information about the original design.
- b. LCHIP letter.

VI. Old Business

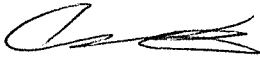
- a. Building Subcommittee Report
 - i Easement with Church. Will be discussed at March 16 Select Board meeting.
 - ii Library needs three lines coming into library for new power needs. Two poles plus one on library property require update.
 - iii Logistics plan will be worked on at next subcommittee meeting.
 - iv Plans completed.
 - v 5-0 Select Board vote to go ahead with bidding.
 - vi March 24 at 7:00 PM Planning Board meeting with final documents.
 - vii Michael Bruss has done an exceptional job in representing library.
- b. Advocacy Subcommittee Report
 - i Meredith News article.
 - ii Handout of updated design at town meeting. Advocacy will work on this at next meeting.
 - iii Ann Butler will attempt to attend next advocacy meeting.
- c. State of the Library Subcommittee
 - i Ann Butler will provide welcome. Betty Strader will have a design overview. Jim McFarlin will provide fundraising update. Erin Apostolos will also make quick presentation.

VII. New Business

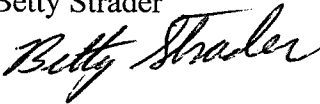
- a. Town Meeting Discussion
- b. Agreement with Altrusa?
 - i Homebound policy.
 - ii Will discuss with the town attorney.
- c. Investment Policy Update
 - i MS9 complete.
 - ii Mill River will come to April meeting.
 - iii Will review policy following visit from Steve Aiken in April.
- d. Circulation Desk Donor Recognition: tabled until March.
- e. Friends update: Book sale 2-13 to 2-15. Friends will take on the buy a brick program.

- i Exterior signage as possible naming opportunity.
- f. Perpetual Calendar
 - February**
 - Town Warrants Due to Town Clerk
 - March**
 - Receive report from Trustee of the Trust Funds
 - Budget Update
 - Town Meet March 11. Library closes at 5:00PM
 - Quarterly Investment Review: Move to April.
 - Trustee Election
 - Quarterly Review of Building Preservation/Maintenance
 - Moose Plate Grant Due
- g. Other Business? Read over motions and actions
- h. Energy efficiency for the library renovation will be discussed at next Energy Committee Meeting with the building subcommittee February 13 at 3:00 at the Community Center.
- i. Adjournment—Next regular meeting: Tuesday, March 17, 6:00PM, 2020
Town Meeting, Wednesday, March 11, 7:00PM. IL-HS Gymnasium
Meeting adjourned at 7:18 PM.

Ann Butler



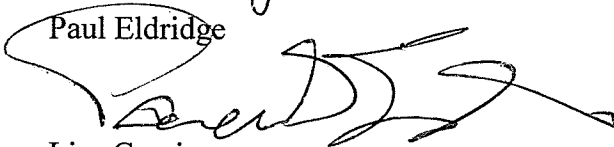
Betty Strader



Sarah Johnson



Paul Eldridge



Lisa Garcia



Maggie Croes

