

Meredith Library Trustee Meeting
Tuesday, October 13, 6:00PM
Meeting via Zoom

Meeting called to order at 6:08 PM

Trustees Present: Sarah Johnson, Betty Strader, Lisa Garcia, Paul Eldridge, Virginia Lovett

Absent with Notice: Ann Butler, Jonathan James

Others Present: Erin Apostolos (director), Matthew Gunby (head of circulation), Maggie Croes (trustee alternate voting for Jonathan James), Paula Wanzer (trustee alternate voting for Ann), Vivien Mitchell (trustee alternate)

- I. Announcement for Virtual Meeting
- II. Secretary's Report-approve minutes of September 8 meeting. **Motion to accept minutes from September 15 as written made by Betty Strader. Seconded by Maggie Croes. Poll of trustees. Motion carries unanimously.**
- III. Treasurer's Report: Read and approved.
- IV. Library Director's Report
 - a. Heater in fiction room has failed. It is over thirty years old. Looking into repair costs.
- V. Old Business
 - a. Construction Team Committee Report
 - a.i. Select Board voted unanimously to transfer \$50,000 from the municipal parking expendable trust fund to the library expansion and renovation project to assist with the cost of ledge removal within the new municipal parking lot.
 - a.ii. Ledge and CIP Update
 - a.iii. Church Boundary Line Adjustment: waiting for survey.
 - a.iv. Steel has begun going up and working on finding an asphalt roofing product for the old addition and new building that closely resembles the slate roof on the historic building.
 - a.v. Building Project Update (Trustee signage approval): burgundy signs with names sent to trustees.
 - b. Trustee Alternates BOS vote update: all alternates nominated were approved by the Select Board, they will need to be sworn in, and their term will end in September of 2021.
 - c. Budget subcommittee: increase in telephone budget, reference budget, magazine budget to be paid through trustee budget. HVAC budget to be determined after meeting with Michael Bruss. Increase in janitorial services. Raises for staff not determined until town employee budget is completed. Decrease in budget from chair lift to elevator. Total \$107,500 budget. **Paul Eldridge makes motion to submit budget as presented to the town, seconded by Lisa Garcia. Poll of the Board. Motion carries unanimously.**

- d. **Betty Strader makes motion that Ann Butler is duly authorized to enter into contracts or agreements on behalf of Meredith Public Library for thirty days beginning October 13th with the state of NH and any of its agencies and departments and further is authorized to execute any documents which may in her judgment be desirable or necessary to affect the purpose of this vote. Paul Eldridge seconds. Poll of the Board. Motion carries unanimously.**
- e. **Motion to accept \$10,000 Moose Plate Grant made by Paul Eldridge, seconded by Sarah Johnson. Motion carries unanimously.**
- f. **Paralibrarian Certification Update tabled until November.**
- g. **Erin Apostolos and Ann Butler will be meeting with a lawyer to discuss paralibrarian certification and several other matters on Wednesday.**

VI. New Business

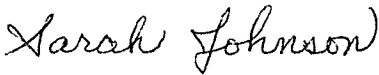
- a. Feasibility Study remainder-*Tabled to November*
- b. Friends/Buy-a-Brick fundraiser update
- c. Trustee meetings in person or virtual: decide at January meeting if a change should be made, but meet via Zoom until then.
- d. Perpetual Calendar
 - October**
 - Approval of Library Budget to Submit to the Town
 - Move March board meeting to after Town Meeting. **Motion to move trustee meeting date from March 9 to March 16 2021 made by Paul Eldridge, seconded by Sarah Johnson. Poll of the Board. Motion carries unanimously.**
 - November**
 - Approval of Library Trustee Budget from Income from the Trust Funds
 - Treasurer Contact Town for Schedule of Materials Required by the Auditor
 - Strategic Planning Quarterly Review

VII. Other Business? Read over motions and actions

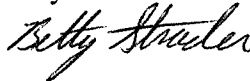
VIII. Meeting adjourned at 6:55 PM. Next scheduled (virtual) meeting November 10 at 6:00 PM.

IX. Adjournment—Next regular meeting: *Tuesday, November 10, 2020.*

Sarah Johnson



Betty Strader



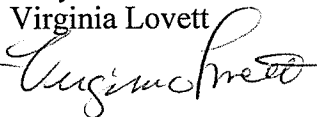
Lisa Garcia



Paul Eldridge



Virginia Lovett



Maggie Croes



Paula Wanzer