

Meredith Library Trustee Meeting
Tuesday, September 10, 2019, 6:00PM

Trustees Present: Ann Butler, Jonathan James, Betty Strader, Sarah Johnson, Ginny Lovett, Paul Eldridge, Lisa Garcia

Absent with Notice:

Others Present: Rosemary Landry, Mark Abear, Jim McFarlin (head of Meredith Library Fund), Christopher Leland (assistant director), Erin Apostolos (director), Paula Wanzer (trustee alternate), Margaret Croes (trustee alternate), Matthew Gunby (head of circulation)

Meeting called to order: 6:00 PM

- I. Meredith Library Fund Update
 - a. Add-on 6 month CD at Meredith Village Savings. 1.75% interest. Once over \$250,000 will have to potentially alter funds
 - b. Monday September 16th Common Man fundraising golf tournament.
 - c. Farm to table dinner Tuesday September 17th for current and potential donors Moulton Farms.
 - d. Fund currently over \$561,000.
- II. Matthew Gunby: head of circulation. Overview of duties.
- III. Secretary's Report-approve minutes July 9 and August 12 non-public and public (vote to seal non-public?). Sign previous minutes.
 - a. **Motion to approve July 9th minutes made by Sarah Johnson, seconded by Paul Eldridge. Motion carries.**
 - b. **Motion to approve closed session minutes for August 12th made by Ginny Lovett. Seconded by Paul Eldridge. Motion carries. Lisa Garcia abstains.**
 - c. **Motion to seal minutes for August 12th meeting made by Ginny Lovett. Motion fails.**
- IV. Treasurer's Report
 - a. \$12,553.78 in Meredith Village Savings accounting
 - b. \$835.91 in Northway Bank.
 - c. Overview of investments

- d. Motion to move funds: \$220 from mileage to trustee development. Motion to move \$92.78 from Time Capsule to Trustee events. Motion to move \$3066.97 from to be determined to consulting/legal. Motion made by Betty Strader seconded by Paul Eldridge. Motion carries.**

V. Library Director's Report

VI. Old Business

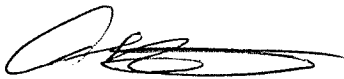
- a. Building Subcommittee Report
- i. Surveyors visited last week, completed survey should be available for tomorrow's subcommittee meeting.
 - ii. Borings completed.
 - iii. Mechanical evaluation has been completed, heat pumps and maintaining one of the boilers as a backup.
 - iv. Milestone has attended last two meetings and provided information on how to keep the library open during construction.
 - v. Bid alternates.
 - vi. CIP presentation 9/11 at 4:00 PM.
- b. Advocacy Subcommittee Report
- i. Met last week.
 - ii. Spread word for state of the library and town meeting date.
 - iii. Answering questions about drop-off.
 - iv. Email from Marc Abear
- c. Safety Deposit Box Update
- i. Has been replaced with safe.
 - ii. Ann Butler will close account.
- d. Library Card Sign Up month update
- i. Entering Library Granite State Challenge. Last year came in third of participating libraries.
 - ii. John Locke will be visiting school Thursday 9/12.
 - iii. Visiting high traffic areas.
 - iv. Consider Moulton Farm during corn maze.

VII. New Business

- a. Milestone Contract- tabled until October.

- b. Budget Subcommittee Report: \$8,000 less in software support. Shifted staff support to trustee line. Magazines have been shifted to town fund. Trustee budget at approximately \$20,000.
- c. Friends update: spend Friends money on more elaborate programming post-renovation.
- d. **Write letter of thanks for Eliza Leadbetter's efforts with selling used books. Ann Butler will write this.**
- e. Perpetual Calendar
 - September**
 - Many Grants and Dates from NHCT
 - Budget Committee Report
 - Set Date for State of the Library in January/Form Committee: February 29th.
 - Reserve ALTRUSA Sign in January for State of the Library Mtg
 - Review of Current Investments
 - October**
 - Approval of Library Budget to Submit To Town
 - Move March Meeting Date to After Town Meeting: Motion to move meeting to Tuesday March 17, 2020 made by Paul Eldridge, seconded by Sarah Johnson.**
- f. Regional Trustee Meeting in Moultonborough.
- g. Patron complaint for non-resident fee increase.
- h. Adjournment—Next regular meeting: Tuesday, October 8, 2019

Ann Butler



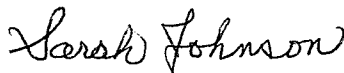
Jonathan James



Betty Strader



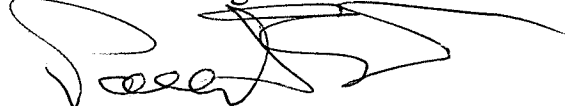
Sarah Johnson



Ginny Loyett



Paul Eldridge



Lisa Garcia



