

Library Trustee Meeting
Tuesday, July 9, 2019, 6:00PM

Trustees Present: Ann Butler, Sarah Johnson, Paul Eldridge, Jonathan James, Lisa Garcia, Ginny Lovett

Absent with Notice: Betty Strader

Others Present: Erin Apostolos (director), Matthew Gunby (head of circulation), Christopher Leland (assistant director), Karen Henchey (youth librarian), Maggie Croes (alternate trustee), Paula Wanzer (alternate trustee, voting for Betty Strader)

Meeting called to order at 6:03 PM

- I. Karen Henchey: description of position and activities.
- II. Secretary's Report-approve minutes of June 11, 13, 25. Sign previous minutes. **Motion to approve minutes from June 25 made by Lisa Garcia, seconded by Sarah Johnson. Motion carries. Motion to approve minutes of June 13 made by Paul Eldridge, seconded by Sarah Johnson, motion carries. Motion to approve minutes for June 11 made by Sarah Johnson, seconded by Paul Eldridge. Motion carries.**
- III. Treasurer's Report -*Trustees Vote to accept NHCF grant check for \$3000.00. To be used to hire a historic preservationist for the building project.* **Motion to accept NHCF grant check made by Paul Eldridge, seconded by Sarah Johnson. Motion carries.**
 - a. Income from trust fund will be in next month's report.
- IV. Library Director's Report
- V. Old Business
 - a. Meredith Library Fund Update: Over \$540,000 in pledges and donations combined. Signs will be installed at McDonald's, Dairy Bar, front lawn of library and one location to be determined by the Meredith Library Fund.
 - b. Building Design Subcommittee Report
 - i. Subcommittee Members (4-6 people): Betty Strader, Jonathan James, Erin Apostolos, Paul Eldridge. Michael Bruss will attend each meeting and Ron Lamarre will attend when able. Ed Touhey will be contacted to determine his interest. Wait for charrette to determine potential sixth subcommittee member.
 - ii. Thursdays, 8AM, weekly
 - iii. Reps: Trustees, BOS, Director, Fund, Community (CIP?)
 - iv. **Land survey: Motion to approve RFP made by Sarah Johnson, seconded by Paul Eldridge. Motion carries.**
 - c. Advocacy Subcommittee Report: have not met. Work has been proceeding. Secured signs in Hesky Park and MVSB for the charrette.
 - d. Discussion June 17 BOS Meeting:
- VI. New Business

- a. Design Charrettes: Saturday July 13, 10AM @Library and Tuesday July 16, 6PM @Com Center- who will present on Saturday: Lisa Garcia and Ann will facilitate charrette on Saturday.
- b. Ron Contract Discussion: need to wait until July 15 for meeting between town's lawyer and Lavallee Brensinger's lawyer.
- c. BOS July 15, 4:30 (CMAR vs DBB): Michael Bruss and Erin Apostolos will take lead on presentation at Select Board meeting on Monday.
- d. Friends update: still looking for location for bookstore in Meredith. Eliza Leadbeater has been selling books at antiques store in Concord. August 22nd book sale.
- e. **Motion to remove Bonnie Ireland from checking account and safety deposit box at Northway Bank. Bill Bayard will also be removed from checking account. Add Paul Eldridge to safety deposit box and Jonathan James to checking account. Ginny Lovett makes motion, Lisa Garcia seconds. Motion carries.** Jonathan James needs to provide signature to Northway Bank.
- f. Perpetual Calendar
 - July**
 - Patron Satisfaction Survey: cancelled for 2019.
 - Investment Review to Help Plan Trustee Budget
 - Plan and Book Presentations for Library Card Challenge September 1-30. Erin Apostolos will find someone to work with on this project. Consider Interact program. Will also bring this up at staff meeting.
 - August**
 - Form Budget Committee (Trustee and Town Budgets)
 - Contact Friends of the Library for Food or State of the Library in January Strategic Planning Quarterly Review
- g. **Motion to put Maggie Croes forward as alternate trustee made by Lisa Garcia, seconded by Paul Eldridge. Motion carries.**
- h. Other Business? Read over motions and actions
- i. Adjournment—Next regular meeting: Tuesday, August 13, 2019

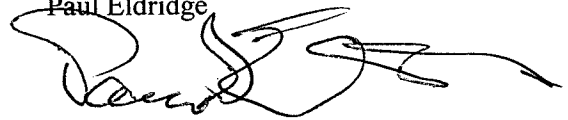
Ann Butler



Sarah Johnson



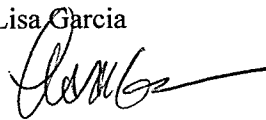
Paul Eldridge



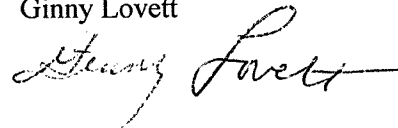
Jonathan James



Lisa Garcia



Ginny Lovett



Paula Wanzer

