Meredith Public Library Board of Trustees  
Tuesday, June 25, 2019  
5:00PM

Vice Chair Lovett called the meeting to order at 5:02PM  
Trustees Present: Betty Strader, Jonathan James, Lisa Garcia, Paul Eldridge, Sarah Johnson, Ginny Lovett  
Absent with Notice: Ann Butler  
Others Present: Amy LaFavre, Michael Bruss (OPM), Ron Lamarre (Project Architect), Carol Gerken, Richard Gerken, Christopher Leland (Assistant Director), Mark Billings, Bill Haley, Ed Touhey, James McFarlin, Jeannie Forrester, Erin Apostolos (Library Director)

Apostolos introduced Michael Bruss, who explained the role of Owner’s Project Manager  
I. Presentation of Library Design by Ron Lamarre. Questions and comments from those present:  
a. What will maker space be used for?  
b. Volunteers in the maker space for each specialty?  
c. Media room what will be in it? Podcast? Gaming? Presentations? Video conferencing?  
d. Leland review isp’s. Billings will provide name high school is using  
f. Innovation space instead of maker space?  
g. Partitioning meeting room? Make it structurally capable to do it. Room capacity 170 max with tables 80  
h. If we add floor above meeting room, 250 lbs per sq foot for framing. Two costs for framing addition (now and five years from now.)  
i. Do not cheapen construction to have extra space above meeting room.  
j. Operation and maintenance decisions have to be considered.  
k. Carts, calling ahead for staff assistance and covering pathway to parking lot.

II. Land Trust Standards  
Strader makes motion to accept Land Trust Alliance Standards and Practices. Eldridge seconds. Motion carries unanimously.

III. Michael Bruss proposals  
Strader makes a motion to accept Michael Bruss’ proposal for Owner’s Project Manager Representative services. Eldridge seconds. Discussion. Please have Michael address the following in his proposal:  
a. Will mileage be charged for regular site visits?  
b. Will he attend public meetings and building committee meetings?
c. Apostolos will Send Bruss proposal to Lamarre for overlap scrutiny.
d. There are Two task 3s

Motion carries unanimously.

Meeting adjourned at 6:45PM.
Next meeting Tuesday July 9 6pm

Betty Strader
Jonathan James
Lisa Garcia
Paul Eldridge
Sarah Johnson
Sarah Johnson

Ginny Lovett