

Library Trustee Meeting
Tuesday, June 11, 2019, 6:00PM

Trustees Present: Ann Butler, Paul Eldridge, Sarah Johnson, Lisa Garcia, Betty Strader, Ginny Lovett, Jonathan James


Absent with Notice:

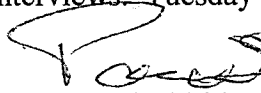
Others Present: Jim McFarlin (chair Meredith Library Fund), Maggie Croes (potential alternate trustee), Steve Aiken (Mill River), Erin Apostolos (director), Matthew Gunby (head of circulation)

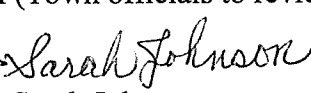
Meeting called to order 5:58 PM

- I. Jim McFarlin: NH Gives two day event today and tomorrow (6/11 and 6/12). Meredith Library Fund has applied to participate. Presentation at Meredith Bay Colony Club tomorrow 6/12 at 12:00 PM. Outdoor book stack display showing funds donated. Press release to follow.
- II. Steve Aiken: Mill River Wealth Management. Newsletter and monthly statement will be sent to entire board moving forward. **Betty Strader will provide Steve Aiken with the board's email addresses.**
- III. Secretary's Report-approve minutes of May 14 and 23, 2019. **Motion to approve minutes of public meetings May 14 and May 23, non-public meetings May 14 and April 29 made by Paul Eldridge, seconded by Sarah Johnson. Motion carries, Ginny Lovett abstains.**
- IV. Treasurer's Report **Trustees need to vote to accept check from Trustee of the Trust Funds. Motion made to accept \$3272.92 from trust fund made by Betty Strader, seconded by Lisa Garcia. Motion carries unanimously.**
 - a. **Motion for \$91.81 from trustee mileage to \$41.30 to volunteer tea and \$50.51 to clock repair line made by Betty Strader, seconded by Sarah Johnson. Motion carries.**
- V. Library Director's Report
- VI. Old Business
 - a. Building Design Subcommittee Report
 - b. Advocacy Subcommittee Report met last week. Plans for spreading word for the charrette and town meeting. PR on Owner's Project Manager.
 - c. Trustee Alternate
- VII. New Business
 - a. Design Charrettes: Saturday July 13, 10AM @Library and Tuesday July 16, 6PM @Community Center.

- b. Invite a staff member to the start of each trustee meeting.
 - c. Bat House: put in one way doors in areas affected by bats. Possibly add bat house on the library property.
 - d. OPM Proposals: One proposal from Michael Bruss. Highly lauded by references. High level of historical preservation knowledge. **Motion to interview with Michael Bruss based on his qualifications and references made by Betty Strader seconded by Paul Eldridge. Amended to include based on following RFQ. Motion carries. Get in questions to Erin by 2:00 PM Wednesday. Erin will create a draft to be edited.**
 - e. June 17 BOS Meeting, 4:30PM: Speak with Select Board about Construction Manager at Risk versus Design Bid Build.
 - f. Friends update
 - g. Contract Discussion with attorney. 1 page summary will be provided. Need to consider insurance implications. Ann will contact attorney tomorrow, 6/12. Will send contract to Primex.
 - h. Design discussion
 - i. Best times to have design subcommittee meetings. Meeting one Wednesday morning and one Thursday evening? No meeting prior to 6/25. Meeting on June 26 at 10:00 AM in Nonfiction. Cancelled if no major changes offered at 6/25 meeting.
 - j. Staff Education Plan-tabled to July-Erin
 - k. Perpetual Calendar-Ann
- June**
 Library Director Review
 Library Building Anniversary
- July**
 Patron Satisfaction Survey
 Investment Review to Help Plan Trustee Budget
 Plan and Book Presentations for Library Card Challenge September 1-30
- l. Other Business? Read over motions and actions-Matthew
 - m. Adjournment— 8:08 PM. Next meeting: Thursday, June 13, 8:00AM OPM Interviews. Tuesday June 25 at 5PM (Town officials to review design)


 Ann Butler


 Paul Eldridge


 Sarah Johnson


 Lisa Garcia

Betty Strader

Ginny Lovett

Jonathan James





