

Meredith Public Library
Library Trustee Meeting
September 13, 2018

Meeting called to order at: 2:03 PM

Trustees Present: Ann Butler, Bill Bayard, Jonathan James,
Lisa Garcia, Paul Eldridge, Betty Strader, Sarah Johnson (for
Ginny Lovett)

Absent with Notice: Ginny Lovett

Others Present: Erin Apostolos (director), Matthew Gunby
(head of circulation), Jim McFarlin (president of Meredith
Library Fund)

- I. Secretary's Report-approve minutes of August 14 and 23, 2018. Sign previous minutes. **Approve minutes of August 14 and 23 motion made by Jonathan James, seconded by Bill Bayard. Motion carries unanimously.**
- II. Treasurer's Report
 - a. Treasurer's report
 - i Grant for National Trust for Historic Restoration not received.
 - ii Losses in Bearing Point investments.
 - iii Budget discussion.
- III. Library Director's Report
 - a. First registration cards from ILS received.
 - b. Business owners can receive a free library card.
 - c. Friends fundraising efforts.
- IV. Old Business
 - a. Meredith Library Fund 501c3: Draft of Joint Trustee Select Board Press Release. Meeting every Tuesday night from apx. 6:30 to 8:30. Case statement approved at last meeting. Frequently Asked Questions. Question of household cost. Jim McFarlin will email Lisa Garcia wording of question so she can draft answer to share with trustees and Select Board. Goal to have ask for pledges out by end of October.

- b. Investment Policy Subcommittee Report: completed checking references. Meeting with 4 potential candidates. Independence Wealth Advisors, Bank of New Hampshire, Mill River, Charter Trust.
- c. Building Design Subcommittee Report: has not yet met.
- d. Special Meeting of the Board of Trustees focused on CIP Thursday October 4 at 6:00 PM.
- e. Advocacy Subcommittee Report: Met August 13th. Reviewed fundraising study.
 - i. Press release. **Motion made to approve joint press release made by Betty Strader, seconded by Paul Eldridge. Motion carries.**
 - ii. Insert in fall tax bill. Number of inserts required. Will include press release, and State of the Library save the date.
 - iii. Erin will check with the town office on date required for insert.
 - iv. State of the library address in January.
 - v. Fundraising study. Trustee bio and picture on library website. **Motion to add picture and bio of trustees to the website made by Paul Eldridge, seconded by Lisa Garcia, motion carries unanimously.** Trustees will email photos and bios to Lisa Garcia prior to next meeting.
 - vi. Next regular meeting scheduled for week after CIP meeting.
- f. ***Vote to Accept Long Range Plan 2018-2020***
 - i. **Motion to accept long range plan with amendments made by Sarah Johnson seconded by Paul Eldridge. Motion carries unanimously.**
- g. ***Vote to Accept Credit/Debit Card Policy***
 - i. **Motion to accept with amendments made by Lisa Garcia, seconded by Paul Eldridge. Motion carries unanimously.**
- h. Library Card Challenge Update: September 26 Altrusa dinner, Library Card Challenge. **Paul Eldridge and Lisa Garcia will present.** Sent to schools and nursing homes.

- i. **Motion to accept changes to Library Card Policy made by Paul Eldridge, seconded by Sarah Johnson. Motion carries unanimously.**
- j. BOS/Trustee Joint Press Release
- k. Meeting Room Report: Ann Butler and Paul Eldridge will provide information they have gathered to Lisa Garcia.
- l. Survey Update: survey sent out to school system as well.

v. New Business

- a. CIP Meeting October 10 at 4PM. Special meeting scheduled to prepare for this. Grant writers at town office.
- b. Perpetual Calendar
- c. Friends Update

VI. Other business:

- a. Print of Abraham Lincoln donated to library.
- b. **Motion to accept Abraham Lincoln print made by Paul Eldridge. Seconded by Bill Bayard.**

VII. Read over motions and actions

VIII. Adjournment--Next meeting: Tuesday, October 4 at 6:00 PM

- a. Meeting adjourned at 3:40 PM

Ann Butler



Bill Bayard



Jonathan James



Lisa Garcia

Paul Eldridge

Betty Strader



Sarah Johnson



