Library Trustee Meeting Minutes
Tuesday, May 10, 2016, 6:00PM

Meeting called to order at: 6:01 pm

Trustees in Attendance: Miller Lovett, Pam Coburn, Ann Butler, Beverly Heyduk, Duncan McNeish, Paul Eldridge

Absent with Notice: Jane Ramsay

Others Present: Erin Apostolos (director), Christopher Leland (assistant director),

I. Secretary’s Report
   a. Approval of minutes from April 12 meeting
   b. Motion to accept as written made by Ann Butler, seconded by Beverly Heyduk. Motion carries.

II. Treasurer’s Report
    a. 3rd payment to Lavallee/Brensinger made.
    b. Total Market Value as of 5/10/2016: $838,782.31
    c. Motion to accept Treasurer’s Report made by Ann Butler seconded by Beverly Heyduk.

III. Library Director’s Report

IV. Old Business
    a. New Page position: One year ago, the idea of hiring a high school page was suggested. John Locke and Matthew Gunby interviewed seven candidates of sixteen applicants. Clara Bates has accepted the position which will begin in June.
    b. Where do we stand? Old vs. New:
       • Meetings are bringing up a number of possibilities for sites.
       • Conversations with the Select Board have been positive.
       • Surveys have been overwhelming in favor of doing something.
       • Important to have a very well made presentation before going before the CIP.
       • Listing programs that cannot be offered.
       • Why a teen space should be in the library.
       • Concrete examples of particular issues that would cost more in the current building than in a new building.
       • Why is it that adding 7000 square feet costs so much more than building a facility twice the size.
• Citing new costs as either essential or niceties.
• Determining adequate sample of the community.
• Value in bringing it forward to town meeting 2017 even if the Public Works is also on the agenda. Will increase its visibility in town.
• Ron Lamarre’s contract goes through August.
• Next phase would be a design phase, followed by a construction phase.
• Desire to have majority of funds raised through fundraising versus bond.
• Straw Vote
  1. Old: none in favor
  2. New: 5 in favor of new site, 1 in absentia.
  3. One abstains.
  4. Robertson property was given favorable mention.

c. Building Issue-Meeting with BOS May 16 at 4:30PM
• Creating an information packet for them by Thursday.
  1. Will consist of Duncan McNeish and Paul Eldridge’s report.
  2. Outreach presentation
  3. Cost figure sheet sent from Ron Lamarre.
• Andrew Livernois will report on the L-CHIP situation. Inform them that the library attorney is present to answer questions specifically about the grant if the library were to vacate the current building.
• Miller Lovett notes there are other sites that should be considered before any final decision is made. Lack of a site committee having official meetings could cause issues in the future.
• The library trustees should frame their conversation that they are of the opinion that a new site should be considered and that they have several options in mind. Still not ready for a final definite site.

d. Planning Committee-Chair, sub-committee meetings (no more than three trustees per), communication and Agendas
• No agenda for planning committee.
  1. Have suggestions to Pam Coburn (Beverly Heyduk, see below) for the Planning Committee so she can form an agenda with Erin Apostolos.
• Subcommittees have failed to meet formally up to this point.

e. Survey-one new location?
• This is on hold for the time.

V. New Business
a. Acceptance of $100 gift in memory of Helen Polenza Motion made by Paul Eldridge seconded by Duncan McNeish. Motion carries.
b. NHLTA Conference-May 23: Pam Coburn, Beverly Heyduk, Erin Apostolos, Chris Leland and Matthew Gunby
  • Non-public meeting will take place May 31st after the planning committee meeting.
• Quarterly review of preservation and maintenance issues is tabled for June.


e. Officer Election:
   • Ann Butler nominates Beverly Heyduk for chair. Duncan McNeish seconds nomination. Motion carries.
   • Duncan McNeish will maintain position as treasurer.
   • Paul Eldridge accepts position of secretary.

f. Public Relations Committee meeting is Wed. May 11 at 10AM

g. CIP is Wed. May 25 at 4PM at the Annex: Library is on the agenda.
   • First phase is for current meeting.

h. Other Business
   • Status of library site search
      1. Behind Meredith Community Center: wetlands, not 3-4 acres.
      2. Former Aubuchon Hardware location: MVSB owned until recently and has been sold to make a 3-story business building. Also not 3-4 acres.
      3. Pleasant Street site: primarily swampy area, 9.4 acres.
      4. 200 acre lot at junction of Barnard Ridge Road and Pleasant St. owned by a developer who intends to sell portions to several interests.
      5. Plymouth St. property: multi acre lot across from Keytown Repair: letter has been sent to inquire if portion(s) are available for sale.
      6. Former Lang St. Elementary School: not 3-4 acres, currently a children’s museum, driveway entrance from Lang Street limits parking options and residents on both sides.
      7. Former orthopedics building and lot Junction Rt 104 and Winona Road: 1.43 acre lot and building for sale for $239,000. 2.4 miles from village.
      8. 168 Daniel Webster Highway: at triangle of Rt. 106 and Rt. 3. 3 acre plot, part of a 13.38 lot. It is across from property’s farmhouse, barn and small cottage. Owner will extend first right of refusal to buyer for future land purchases within lot. Asking price is $300,000. 1.2 miles from current library.
      9. Bootleggers/Meredith Laundromat plot: Rt. 3 north of 3 and 25 intersection. Bootleggers not interested in selling. Properties combined are less than 1 acre in size.

i. Meeting of the site committee: Duncan McNeish will contact Ron Lamarre then contact Erin Apostolos to schedule the first meeting of the site committee.
j. Public Meeting Saturday at 11:00: Pam, Deb McNeish, Beverly Heyduk, Ann Butler and Paul Eldridge will try to attend.

VI. Adjournment--Next meeting: Tuesday, June 14, 2016, 6:00PM
   a. Motion to adjourn made by Ann Butler seconded by Duncan McNeish.
   b. Adjourned at 7:33 PM.

Respectfully submitted by Matthew Gunby

Miller Love

Pam Coburn

Ann Butler

Beverly Heyduk

Duncan McNeish

Paul Eldridge