

Library Trustee Meeting
Tuesday, November 14, 2017

Members Present: Ann Butler, Duncan McNeish, Betty Strader, Paul Eldridge, Jim McFarlin, Pam Coburn

Absent with Notice:

Others Present: Erin Apostolos (director), Christopher Leland (assistant director), Matthew Gunby (head of circulation), Bonnie Ireland (potential trustee), Christopher Williams, Evan Hickey

Meeting called to order at 5:58 PM

- I. Welcome to Bonnie Ireland, potential trustee appointee!
- II. Chris Williams
 - a. Discussion of plans.
 - b. Duncan McNeish left after Chris Williams presentation.
- III. Secretary's Report-approve minutes of October 10 and November 10, 2017. Sign previous minutes. **Motion to accept minutes from October 10th and November 10th meetings as written made by Pam Coburn seconded by Paul Eldridge. Motion carries by all in attendance. Paul abstains from November 10th minutes.**
- IV. Treasurer's Report
 - a. Market value as of 11/14: \$887,667.40
 - b. **Motion to approve treasurer's report. Motion carries by all in attendance.**
- V. Library Director's Report
 - a. Matthew Gunby re-elected as secretary of New Hampshire Library Association.
- VI. Old Business
 - a. Trustee Alternates
 - b. **Motion made by Betty Strader to put Bonnie Ireland forward as replacement to the trustee position vacated by Jane Ramsay. Seconded by Pam Coburn. Motions carries by all in attendance.**
 - c. Joint Feasibility Study Advisory Committee report: next meeting November 30th to approve final minutes and ask Select Board and Board of Trustees for course moving forward.
 - d. Motion to keep library on its current site and renovate the structure if a feasible solution is found.
 - e. Fiduciary responsibility of trustees to look into other possible designs.

- f. Reasons why alternate plans may be seen as superior.
- g. Express gratitude for all of the hard work completed by the committee.
- h. Design architect separate from feasibility architect.
- i. Funds expended through trustee consultant budget.
- j. **Jim McFarlin makes motion to stay at the current location, upgrade, update and add addition to existing structure contingent upon the town's purchase of Price property for municipal parking. Seconded by Paul Eldridge. Motion carries by all in attendance.**

VII. New Business

- a. **Bearing Point Reallocating Interest from Nichiporuk Fund. Motion to create committee of Bonnie Ireland and Betty Strader to study this fund and report back to the trustees made by Paul Eldridge seconded by Jim McFarlin. Motion carries by all in attendance.**
- b. **Vote on 2018 Library Budget to submit to the Town. Motion to approve and submit both budgets made by Pam Coburn, seconded by Paul Eldridge. Motion carries. Jim McFarlin nay, Betty Strader nay.**
- c. **Elect a new Vice Chair: Motion to appoint Jim McFarlin made by Betty Strader, seconded by Pam Coburn. Motion carries by all present.**
- d. Perpetual Calendar
 - November-Approval of Library Trustee Budget from Income and Trusts
 - December
 - 1. Library Budget for upcoming year presented to Town
 - 2. Encumbrance meeting with Town Finance Director
 - 3. Quarterly review of Building Preservation and Maintenance issues

VIII. Other Business

IX. **Motion made by Betty Strader to remove Rhetta Colon from the safety deposit box account and add Ann Butler. Seconded by Paul Eldridge. Motion carries by all in attendance.**

X. Read over motions and actions

XI. Adjournment--Next meeting: Tuesday, December 12, 2017, 6:00PM

- a. Adjourned at 8:15 PM