

Trustee Meeting Minutes-Draft 2
Tuesday, October 31, 2017

The meeting was called to order at 9:00AM.

Trustees Present: Ann Butler, Betty Strader, James McFarlin, Paul Eldridge

Absent with Notice: Duncan McNeish, Pamela Coburn

Others Present: Erin Apostolos, Library Director

Discussion of Library Trustee Select Board Joint Feasibility Advisory Committee Final Presentation

The trustees discussed the presentation and made the following motions.

-A motion was made by Strader and seconded by Eldridge. Apostolos will call Ron Lamarre and ask him to evaluate SDA's estimate and to look for any additional costs the feasibility advisory committee may not have considered. Discussion included the fact that the trustees have the fiduciary responsibility to be sure that the cost for the project being brought forward to the community is as accurate as possible. Apostolos reported that there is \$4575 left in the 2016 budget encumbrance for consulting. In addition there is \$3910 left in the 2017 Library budget for consulting. *Motion carries unanimously.*

-A motion was made by Strader and seconded by Eldridge. Apostolos will contact Chris Williams to set up an appointment for her and Eldridge to discuss whether Chris Williams is interested in going forward with the next phase of the design and to give the trustees an estimate for that work. The trustees discussed that they believe that the advisory committee has shown that it is feasible to stay in the building but would like to see if Chris Williams can more closely match the vision while possibly bringing a lower cost to the community for the project. Discussion also included how to pay for this work. There is still \$17,880 left in the Trustee Budget for consulting. *Strader suggested adding to the motion that we approach Chris Williams to get started with this work not to exceed \$15,000 with any other estimated work being brought to the Nov. 14 trustee meeting.* Motion carries unanimously.

Apostolos would like to send parking diagram to the town Fire Chief for review. The trustees agreed this would be a good idea.

Next Meeting-Since Strader is out of town and McFarlin is having surgery (and we all wish him the best of luck) we have changed the date of our next meeting to Friday, November 10 at 2PM to review the cost estimates presented by Samyn D'Elia with Ron Lamarre.

Next regular meeting will be Tuesday, November 14 at 6:00PM.

Meeting adjourned at 10:00AM.