

## Library Trustee Meeting Minutes July 10, 2012

The meeting was called to order at 6:03 PM

Trustees Present: Rhetta Colon, Duncan McNeish, Maribeth McEwan, Ann Butler, Colleen Nolan, Paul Eldridge

Others Present: Erin Apostolos, Judy Hodges, Assistant Director. Norman Larson, and Chris Williams

A presentation from the Architects, Chris Williams, who authored the “Historic Building Conditions Assessment” for us, and Norm Larson was given.

Mr. Williams and Mr. Larson presented their proposed Meredith Library Master Plan, which included ideas for the building of a new Library, potential sites and how to solicit ideas from the community.

Once a new site could be found by either a selection team or the Architects, an assessment would need to be accomplished.

Mr. Williams and Mr. Larson spoke of the goals for a building plan, which would include interviews with the library staff, The Friends of the Library, and the Trustees. A questionnaire would also be sent out to the community to get its input.

It was also suggested that a Charrette (open planning meeting), be held at the current Library or Community Center, with refreshments, to talk about what the community would like to see accomplished. All would be welcome to attend.

Mr. Williams suggested Jeff Taylor to run the Charrette as he is a well known facilitator for Charrettes in the area.

The architects suggested that we look to building a self sustaining “Library of the Future”. A self sustaining “Library of the Future” would have solar panels to produce enough electricity, for lighting, as well as heat and hot water. Tin Mountain Conservation Center was mentioned as one of their projects. They mentioned that we should look online to see the building they designed, and how we could have a new library designed for specifically for Meredith.

They also suggested we bring in an Interior Designer for “Libraries of the Future”, who would come up with preliminary plans for us to present to the Selectmen.

Meanwhile, the Trustees should check out parcels of land currently owned by the Town, or by someone interested in donating one. Several sites were mentioned, including sites near the Police Station, Community Center and Swayze Park, which could be cleared for a waterfront view and plenty of parking.

More details can be found in the attached report.

**Secretary's Report:** A motion was made by Mrs. Butler and Seconded by Mr. Eldridge to accept the minutes of the June 12, 2012 meeting. The motion passed

**Treasurer's Report:**

See attached report.

Approval of Report: A motion was made by Mrs. Butler and seconded by Mr. Eldridge to accept the Treasurers report. The motion passed.

**Library Director's Report:** See attached report.

**Old Business:**

**Policy Committee:**

A motion was made by Mr. McNeish and seconded by Mrs. Nolan to accept a new **Staff Policy for Training**, with one correction, the substitution of the word Budgeted for the letter X, in the second paragraph. A vote was taken and the motion was passed as corrected.

**Meredith Public Library Social Software Policy:** A motion was made by Mrs. Butler to pass this newly submitted policy. It was seconded by Mr. Eldridge and the motion passed.

**Town Master Plan Meeting-July 11**

Ms. Colon, Mrs. Apostolos and Mrs. Butler will attend the meeting.

**New Business:**

Michael Morris has given notice. Joyce and Cherie will take some of his hours and we will hire a new person part time to fill in the rest.

**Monthly Calendar Review-Ms. Colon**

Starting in the fall, a budget committee will be set up to work on next year's budget.

**Request from Girl Scouts:**

The Girl Scouts asked if they could solicit new members here at the Library. The Trustees agreed that they should not be allowed, to use the Library as we have a policy in place that does not allow this.

**Library "Urban Legend"**

Mrs. Apostolos says that many patrons have heard that we are closing. It was agreed that we needed to place an article in the newspaper to counter this misconception.

**Jackie Bonafide Report Discussion:**

Mrs. Apostolos had asked Mrs. Bonafide for a PDF format copy of her report, "Public Relations and Institutional Advancement Plan". Mrs. Bonafide declined. The Trustees felt that since we had paid \$6750.00 for this report that we should retain the PDF rights.

**Nichaporuk Fund:**

Ways to show our appreciation for the donation made by the late Mr. Nichaporuk will be discussed at next month's meeting.

**Mrs. Laurie Brothers:**

It is with deep regret that the Trustees accepted the resignation of Mrs. Laurie Brothers. A motion was made by Mr. Eldridge and seconded by Mrs. Butler. The motion passed. The Trustees discussed that a replacement should be found at the earliest possible date.

**Personnel Issue-Non-Public Session:**

At 8:04 pm the Trustees went into Executive session.

At 9:00 pm the Trustees came out of Executive Session.

At 9:01 Mr. McNeish made a motion to adjourn the meeting. The motion was seconded by Mr. Eldridge.

Next meeting: August 14, 2012 at 6PM

Respectfully Submitted,

Maribeth J. McEwan