

Library Trustee Meeting Agenda
April 10, 2012

The meeting was called together at 6:00 PM

Trustees Present: Rhetta Colon, Duncan McNeish, Maribeth McEwan, Ann Butler, Laurie Brothers, Colleen Nolan, Paul Eldridge

Others Present: Erin Apostolos, Director, Judy Hodges, Assistant Director. Jackie Bonafide

Mrs. Bonafide presented her report on our Library, going into the future. She explained various aspects of the report, how the Library is a critical institution, both in the building and staff, and answered questions from the Trustees. She stressed the importance of keeping the Library within walking distance of the townspeople. However, one big question remains, is it still worth it to have the Library in the down town area, as we have almost no parking. The Trustees thanked Mrs. Bonafide and then she left.

Secretary's Report

The Secretary's Report was read a motion was made by Mrs. Butler and seconded by Mr. Eldridge, to approve the minutes and after a vote it passed.

Treasurer's Report

Mr. McNeish presented his report.

Meredith Village Savings Bank:	\$10,453.88
Receipts-deposited:	
Receipts from income generating equipment:	2,001.16
Expenditures:	8,293.95
Trusts: December 1, 2011	
Income Fund:	\$179,957.42
Nichiporuk Fund:	629,053.44

A motion was made by Mrs. Butler to accept the Treasurer's Report as presented. The motion was seconded by Mrs. Nolan, and after a vote the Treasurers Report was accepted.

Library Director's Report:

Circulation and Events Report-Our circulation was down in March.

Susan Humphrey- Mrs. Apostolos sent a letter to Susan Humphrey letting her know how we have been using her family's donations and how it is still helping to sustain the library to this day. She sent Mrs. Apostolos a kind thank you note, which was distributed at the meeting.

Mrs. Stevens Pre-school classes, Lego Club, Artsy Saturdays, Reading with Rocky (the Therapy Dog) and “Shamrocks on Parade” activities totaled 152 participants. Karen had 96 participants in Tot Time. Jenny’s outreach work is going very well. Lakeland Library Lessons are held every other week with 18 students participating each time.

Grant Updates-Mrs. Apostolos was awarded the Rural Development Grant, though, of course, there are a few more things she didn’t know about but will dutifully follow through with. The amount of the award is \$7,700.00, or about 14% of what we are spending on the building and equipment this year. The Library does not get the money until it has expended all other funds first. She should hear back about the Historic Preservation grant by the end of this month. Still no word on the Greater Meredith Program front sign restoration, though inside sources told me it “was on the agenda last month.” The Moose Plate Grant is Due April 27 and it will be completed by then. Mrs. Hodges will be reporting on the \$500 grant from MVS.B.

Friends Update- Friends Fundraiser at Patrick’s Pub on May 8 from 5PM-9PM. They will be turning over the garden bed on May 9 and the GMP has agreed to donate the flowers for our garden again. D.S. Cole will be working with the Friends to plant. The Friends will be giving gift certificates and a hand-written note to the staff for Library Staff appreciation day on April 10. They are making cupcakes for D.E.A.R. on April 12. Library Book Sale is set for May 18 and 19. ABE books has a couple of new volunteers and will continue with operations.

Personnel Class Feedback- Mrs. Apostolos completed the Personnel and Management Class with an A average. She felt this was one of the most valuable classes she has taken in recent memory and looks forward to finishing the program.

Anonymous Donation-We received an anonymous donation of \$1000.00 to be used for adult library books and DVDs.

Old Business: Peter Carrier, who formerly worked for the Town, fixed part of the railing out front. Mrs. Apostolos will be calling him to see if he can fix the rest of it.

New Business:

The Trustees decided that after two years, we needed to reach out to the Church next door again. Mr. Eldridge said he would undertake this task.

The Policy Committee, Mrs. Brothers, Mrs. Nolan and Mrs. Apostolos, will be meeting to set up our various community policies.

The High School Art Show is delayed. Mrs. Brothers has not found the interest that has been there in past years.

Mrs. Hodges gave a report about the Weston Observatory. They have invited the Library to be a candidate for their Boston College Educational Seismology Project. The project would place a seismograph in the Meredith Library. It would offer many possibilities to introduce

library patrons to the importance of science in their lives. The Observatory offers grants which we may apply for which would bring the cost of the seismography to 0, they assured Mrs. Hodges. The Library does not sign a contract until the Library receives the grant.

Mrs. Hodges has contacted Phil McCormack and he has forwarded the information to the appropriate people. Mrs. Hodges hopes to work closely with the school in this project. The Weston Library has a seismograph and say that the children love it, they have classes for the school and public.

It will fit on an end table. The Observatory would install it. Mrs. Hodges hopes to go to the Weston Observatory this month for the tour and presentation; Mrs. Hodges will invite the school to send a representative. I think this would be a wonderful educational, outreach program for the library.

NHLTA Conference: Is on May 7th. Mrs. Bothers, Mrs. Nolan, Mrs. Butler, and Mrs. Apostolos are all going.

After Hours Meetings: After the Garaventa Chair Lift was broken, during an after hours meeting. The Trustees decided to protect our investment. A motion was made by Mr. Eldridge that no meetings are allowed after hours unless a Staff Member or Trustee will be supervising them. The motion was seconded by Mrs. Brothers and a vote was taken and passed unanimously. Currently the chair lift, which was broken, has been fixed. However the bill for fixing it was \$316.00.

Executive Session: At 8:20 Mr. McNeish made a motion to go into Executive Session. The motion was seconded by Mr. Eldridge. The Trustees were polled and the meeting was closed.

At 8:25: Mr. Eldridge made a motion to come out of Executive Session and seal the Executive Session Minutes for 25 years. Mrs. Butler seconded the motion. Each Trustee was polled and we came back into a regular meeting.

Mrs. McEwan expressed her concern with the recent article in the State newspaper, "The Union Leader". Much of the information was incorrect. A suggestion was made that the Public Relations Committee handle future interviews.

Adjournment:

Mr. Eldridge made a motion to adjourn the meeting at 8:36 PM. The motion was seconded by Mrs. Butler. A vote was taken, and the meeting was adjourned.

Next meeting: **May 8, 2012, 2012 at 4:00PM**

Respectfully submitted,

Maribeth McEwan