

Library Trustee Meeting Minutes
February 14, 2012

The meeting was called together at 6:03 PM

Trustees Present: Rhetta Colon, Duncan McNeish, Maribeth McEwan, Ann Butler, Laurie Brothers, Colleen Nolan

Others Present: Erin Apostolos, Director, Judy Hodges, Assistant Director.

Secretary's Report

The Secretary's Report was read and after a change was made on page three, on the name of the new Janitor Al Finn., the motion was made by Mrs. Brothers and seconded by Mrs. Butler, to approve the minutes and after a vote it passed.

Treasurer's Report

Mr. McNeish presented his report.

Meredith Village Savings Bank:	\$5808.40
Receipts-deposited:	695.95
Receipts from income generating equipment:	696.03
Expenditures:	3,226.10
Trusts: December 1, 2011	
Income Fund:	\$196,287.08
Nichiporuk Fund:	629,053.44

A motion was made by Mrs. Butler to accept the Treasurer's Report as presented. The motion was seconded by Mrs. Nolan, and after a vote the Treasurers Report was accepted.

Library Director's Report

Circulation and Events Report-In January we circulated 6565 items. Last January we circulated 6593 items. It looks like our circulation is picking up again. We had 51 adults participate in our January events including Mrs. Apostolos's book group (Judy's was canceled due to bad weather), Chris' computer club, Mrs. Apostolos's genealogy club and two classes on downloadable books and audio books. Karen's water color class for teens had five participants and her Tot Time saw 62 participants.

Jenny's Pre-school classes, Lego Club, Artsy Saturdays, Reading with Rocky (the Therapy Dog) and Get Carded activities totaled 140 participants. In addition her outreach to ILES and Lakeland Schools has been well-received. 25 ILES attended her sessions and the Lakeland School will begin this month. Also 24 students from Interlakes Daycare visit the library

every Thursday for a special pre-school class and a chance to browse the collection.

Grant Updates-The grants have been submitted to the National Trust for Historic Preservation and the Federal Rural Development Grant. Mrs. Apostolos has not heard back from these agencies yet. Also there is no update on the GMP façade grant. Mrs. Apostolos is heading to the GMP Annual Meeting on Wednesday, February 15 and hopes to learn more.

Mrs. Apostolos is going to start working on the “Moose Plate” grant which is due in April. This grant is good for up to \$10,000 and we do not have to match it. This grant focuses on building preservation and she will ask for money to fix the balcony railing, restore the clock, and paint the interior, as these are things we can fund completely with the money and will preserve the original part of the building.

Friends Update-At the time of this report the Friends are half-way through their book sale and have already made \$903 in book sales and \$205 in memberships. The Fundraising Committee met and will be holding a Fundraiser at Patrick’s Pub on April 24. Half of all receipts will go to the Friends. They are also negotiating with Church Landing or Mill’s Falls to do a wine tasting event this summer. In addition they have discussed having a 5K run in the fall called “Book It”.

New Hire: Mrs. Apostolos will be hiring Lorraine Martin for the part time position and will begin next week.

Old Business

Front Walk-Railing issue. We are still hoping for help with this from the town. Duncan planned to speak to DPW about what can be done.

Tour for Select Board and CIP- Mrs. McEwan is working on sending out invitations to the Select Board and the CIP members to come and tour the Library and see the needs that it has.

Mrs. Nolan will be contacting the newspapers to place an ad in to announce this event. The Tour will be held on April 14th 2012 at 11 AM.

Inclement Weather Policy This policy was presented to the Trustees. It gives either the Director or Assistant Director the right to close the Library if conditions get too dangerous for people to be on the roads. They may also delay opening, or close early.

Mrs. Butler made a motion to pass this and Mrs. McEwan seconded this and the motion passed.

Jackie Bonafide Update

She would like the following to be done by us in a timely manner:

Create a new mission statement.

A 25 year Master Plan for the Library.

Look into creating The Meredith Public Library Foundation.

Develop a spending policy.

Find out from the Library Legal council, what the Town of Meredith's responsibility is to the Library.

A meeting with Architect Chris Williams will be held at 10 AM on February 28th at Meredith Public Library.

New Business

For sale sign on quilt display and artwork?

The Trustees have not formed a policy for this yet.

Library Trustee Candidate's Night

The Trustees who are up for election will be available March 3rd from 11:30-1:30 at the Library. An ad will be placed in the paper.

Review of Goal I from Long Range Plan

1. Following the inspection from the Fire Marshall we will wait for the report from Architect Chris Williams, before proceeding.
2. We will review things each month, and will get the tempered glass installed and the railings raised upstairs, once Mr. Williams has finished his report.
3. Currently it will cost approximately \$2000.00 for the balcony and \$2232.00 for the tempered glass.

Mr. McNeish made a motion to approve the monies needed for these repairs. Mrs. Butler seconded the motion and the motion passed.

Adjournment

Mr. McNeish made a motion to adjourn the meeting a 7:31 PM. The motion was seconded by Mrs. Brothers. A vote was taken, and the meeting adjourned.

Next meeting: March 20, 2012 at 6:00PM

Respectfully submitted,

Maribeth McEwan