

Meredith Public Library Investment Policy

Purpose: It shall be the purpose of this policy to outline the goals and investment objectives of the Meredith Library Trust Funds in accordance with all applicable federal and New Hampshire state laws. This investment policy applies to all monies and other financial resources available for investment on the library's behalf. These policies should reflect the financial needs and circumstances of the Meredith Public Library (MPL) and the trustees' philosophy regarding the investment of assets. These policies will be reviewed annually and revised periodically to ensure they adequately reflect changes related to the MPL and capital markets.

Standards: The standards of portfolio management shall be in accordance with the prudent investor rule in making investment decisions. Under RSA 31:25-d, "the trustees of trust funds may manage and invest such funds in accordance with the prudent investor rule under RSA 564-B:9-901-RSA 564-B:9-906 without regard to the investment limitations of RSA 31:25 and RSA 31:25-a".

General Objectives: With respect to return or yield, investment choices should be designed to attain a market rate of return, taking into account the primary objectives of safety and liquidity.

1. To conform with all applicable federal, state and other legal requirements (legal)
2. To adequately safeguard principal (safety)
3. To provide sufficient liquidity to meet all operating requirements (liquidity)
4. After meeting the primary objectives legal, safety, and liquidity, investment choices should be designed to maximize the return for each fund and account (yield)

Investment Objectives:

The investment objective for The Nichiporuk Fund is Income and Growth. This is consistent with the trustees objective for long term growth and some income generation. The investment manager will adhere to the following allocation ranges for the Nichiporuk Fund:

Cash/cash equivalent	0 - 15%
Fixed Income	35 - 55 %
Equities	40 - 65 %
Alternative investments	0 - 10 %

The investment objective for The Improvement Fund is Conservative. The balance between income and growth is consistent with the trustees objective that these funds could be needed under a shorter time period. The investment manager will adhere to the following allocation ranges for the Improvement Fund:

Cash/cash equivalent	0 - 15 %
Fixed Income	50 - 70%
Equities	20 - 35 %

Investment Guidelines:

The Nitchiporuk Fund investment portfolios should be diversified with no more than 5% of the market value of the portfolio invested in the equity and debt obligations of any one issuer except for securities issued by the United States Government or its agencies. No more than 20% of the portfolio should be invested internationally, including emerging markets without specific board approval. Alternative investments should be limited to REITs and preferred stocks and be no more than 10% of the portfolio without specific board approval. No investments in partnerships, hedge funds, or commodities are authorized.

The Improvement Fund is not subject to the 5% limitation on any one issuer described above since it holds mutual funds and ETFs in an asset allocation model and may hold more than 5% in a specific mutual fund or ETF.

Investment Authority:

The Board of Trustees authorizes the Finance Subcommittee to carry out the investment objectives through the use of a board approved investment manager. The investment manager will execute the fund operations under the guidance of the Investment Policy Statement and be responsible for the timely preparation of the MS9 and MS 10 as required. The investment manager will provide monthly statements and meet with the Library Board of Trustees at least once annually and more often if requested. At these meetings, the investment manager will provide performance evaluations, including relative benchmarks, for portfolio holdings. The investment manager will be reviewed and evaluated based upon the following criteria:

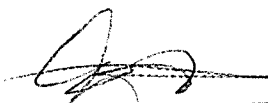
- 1) Ability to match or exceed the objectives in the Investment Policy Statement
- 2) Adherence to the philosophy and style articulated by the Finance Subcommittee
- 3) Ability to provide competitive performance to other investment managers who adhere to the same or similar style
- 4) Continuity of personnel and investment practices at the firm

Withdrawal of Funds:

The approval of two members of the library board of trustees, including one member of the finance subcommittee is required for any withdrawal of trust funds. Any withdrawal of trust funds over \$25,000 will require approval by a vote of the library trustees.

Acknowledgement:

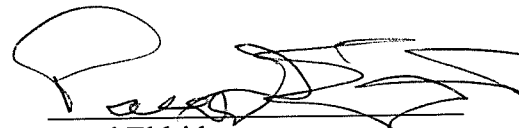
This investment policy has been read by the library trustees and any questions have been answered satisfactorily and understood.




Ann Butler




Virginia Lovett




Paul Eldridge



Lisa Garcia



Sarah Johnson



Betty Strader

Jonathan James

Approved by the Meredith Public Library Board of Trustees March 19, 2019